

DATE: MONDAY, JULY 11, 2023  
TIME: 5:30 P.M.  
2023-2024-02

PLACE: ADMINISTRATION OFFICE  
1881 DEER PARK AVENUE  
DEER PARK, NY 11729

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MEMBERS PRESENT: Mr. Al Centamore (arrived 6:00 p.m.)  
Mrs. Donna Marie Elliott  
Ms. Donna Gulli Grunseich  
Mr. Anthony Henkel  
Mr. Jerry D. Jean-Pierre  
Mrs. Kristine Rosales  
Mr. Robert Marino

STAFF PRESENT: Mr. James Cummings, Superintendent  
Ms. Marguerite Jimenez, Asst. Superintendent  
Ms. Alicia Konecny, Asst. Superintendent  
Mr. Dennis O'Brien, Attorney  
Ms. Lisa Brennan, District Clerk

**CALL TO ORDER**

The meeting was called to order at 5:30 p.m. Upon a motion by Mr. Jean-Pierre, seconded by Mr. Marino, the Board of Education adjourned for an Executive Session to discuss Personnel matters. The Board of Education reconvened at 6:30 p.m. into an open session and continued with the pledge of allegiance.

**APPOINTMENT OF TEMPORARY CHAIRPERSON**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Marino, the Board of Education appointed **Ms. Lisa Brennan** as temporary chairperson.

**APPOINTMENT OF SCHOOL DISTRICT LAW FIRM**

Upon a motion by Mr. Henkel, seconded by Mr. Jean-Pierre, the Board of Education approved the law firm of **Frazer & Feldman, LLP**, 145 Kellum Place, Garden City, NY 11530, as the school district law firm for the Deer Park Union Free School District for the 2023-2024 school year.

**OATH OF OFFICE FOR TRUSTEES & SUPERINTENDENT**

Mr. O'Brien administered the Oath of Office to two elected trustees of the Board of Education, **Mr. Centamore and Ms. Gulli Grunseich, Trustees and Mr. Cummings, Superintendent**

**PRESIDENT OF THE BOARD OF EDUCATION**

Upon a motion by Ms. Rosales, seconded by Ms. Gulli Grunseich, the Board of Education voted unanimously to elect **Mrs. Donna Marie Elliott**, as President of the Board of Education for the 2023-2024 school year.

**VICE PRESIDENT OF THE BOARD OF EDUCATION**

Upon a motion by Mrs. Elliott, seconded by Mr. Jean-Pierre, the Board of Education voted unanimously to elect **Mrs. Kristine Rosales**, as Vice President of the Board of Education for the 2023-2024 school year.

**APPOINTMENTS OF DISTRICT OFFICERS**

**DISTRICT CLERK** Upon a motion by Mr. Henkel, seconded by Mrs. Rosales, the Board of Education voted unanimously to elect **Lisa Brennan**, as District Clerk for the 2023-2024 school year.

*Mr. O'Brien administered the Oath of Office to Ms. Lisa Brennan, District Clerk*

**INTERNAL CLAIMS AUDITOR** Upon a motion by Mr. Henkel, seconded by Mrs. Rosales, the Board of Education voted unanimously to elect **Emkay Consulting, LLC**, as Internal Claims Auditor for the 2023-2024 school year.

**DISTRICT TREASURER** Upon a motion by Mr. Henkel, seconded by Mrs. Rosales, the Board of Education voted unanimously to elect **Ms. Renee Pappone**, as Treasurer for the 2023-2024 school year.

**DEPUTY TREASURER** Upon a motion by Mr. Henkel, seconded by Mrs. Rosales, the Board of Education voted unanimously to elect **Ms. Lynda Emig**, as Deputy Treasurer for the 2023-2024 school year.

**INTERNAL AUDITOR** Upon a motion by Mr. Henkel, seconded by Mrs. Rosales, the Board of Education voted unanimously to elect **R.S. Abrams & Co. LLP**, as Internal Auditor for the 2023-2024 school year.

**OTHER APPOINTMENTS**

Upon a motion by Mr. Jean-Pierre, seconded by Ms. Gulli Grunseich, the following appointments were unanimously approved by the Board of Education for the Deer Park Union Free School District for the 2023-2024 school year.

- |   |  |
|---|--|
| (A) Chief Emergency Officer                 | Mr. James Cummings                             |
| (B) Director of Health Services             | Dr. Anthony Donatelli                          |
| (C) School District Physician               | Dr. Anthony Donatelli                          |
| (D) School District External Auditor        | Nawrocki Smith LLP                             |
| (E) School District Architect               | JAG Architects                                 |
| (F) School District Financial Advisor       | Munistat Service, Inc.                         |
| (G) School District Bond Counsel            | Hawkins, Delafield & Wood                      |
| (H) School District Insurance Company       | NYSIR  |
| (I) Compliance Officer                      | Ms. Alicia Konecny                             |
| (J) Superintendent Hearing Officer          | Ms. Alicia Konecny                             |
| (K) Section 504 Appeals Officer             | Ms. Alicia Konecny                             |
| (L) Title IX Coordinator                    | Ms. Alicia Konecny                             |
| (M) Records Access & Mgmt. Officer          | Ms. Lisa Brennan                               |
| (N) Records Access Appeals Officer          | Mr. James Cummings                             |
| (O) School Representative/Title I funds     | Dr. Danielle Sheridan                          |
| (P) Data Privacy Officer                    | Mr. Jay Murphy                                 |
| (Q) Medicaid Compliance Officer             | Ms. Marguerite Jimenez                         |
| (R) Treasurer, Extra Classroom Activity     | Mr. Greg Menig (HS) & Ms. Carey Okurowski (RF) |
| (S) Asbestos Compliance Officer             | Mr. Jeff LaFlair                               |
| (T) Attendance Officer/Educational Official | Mr. James Petti                                |

## DESIGNATIONS

Upon a motion by Mr. Marino, seconded by Mr. Henkel, the following designation appointments were approved by the Board of Education for the Deer Park Union Free School District for the 2023-2024 school year.

- (A) Official Bank Depositories - (attached in file)
- (B) Regular Monthly Meetings - 4<sup>th</sup> Tuesday of each month (unless noted)
- (C) Official Newspapers - Newsday, Beacon, L.I. Business News

## AUTHORIZATIONS

Upon a motion by Mr. Henkel, seconded by Mr. Jean-Pierre, the following appointments for authorizations were unanimously approved by the Board of Education for the Deer Park Union Free School District for the 2023-2024 school year.

- (A) Payroll Certification Mr. James Cummings
- (B) Appointments for Impartial Hearing officers Mrs. Donna Elliott & Mrs. Kristine Rosales
- (C) Submission of Section 211 Waivers Mr. James Cummings
- (D) Purchasing Agent Ms. Concetta Bertelle
- (E) Deputy Purchasing Agent Ms. Marguerite Jimenez
- (F) Establishing Petty Cash Funds

John Quincy Adams School	Mr. Christopher Molinelli	\$ 100.00
May Moore School	Mrs. Tammy Alcalde	\$ 100.00
John F. Kennedy School	Ms. Kelly Benson	\$ 100.00
Robert Frost School	Dr. Eliana Levey	\$ 100.00
High School	Mr. Charles Cobb	\$ 100.00
Superintendent's Office	Mr. James Cummings	\$ 100.00
Asst. Supt. Business	Ms. Marguerite Jimenez	\$ 100.00
Asst. Supt. Special Ed	Ms. Alicia Konecny	\$ 100.00
District Admin. for H.R.	Ms. Mary Reynolds	\$ 100.00
District Clerk	Ms. Lisa Brennan	\$ 100.00
Transportation	Ms. Karen Camodeo	\$ 300.00
Buildings and Grounds	Mr. Jeff LaFlair	\$ 100.00
Social Skills Program	Ms. Alicia Konency	\$ 300.00 (as needed)

- (G) Designation's of authorized signature on checks: President of BOE, Ms. Renee Pappone or Ms. Lynda Emig
- (H) Cell Phone List (attached in file)
- (I) Approvals for conferences/workshops/conventions Mr. James Cummings with related expenses & BOE Membership dues
- (J) Budget Transfers less than \$2500 Mr. James Cummings & Ms. Marguerite Jimenez

## BONDING OF PERSONNEL

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Marino, the following appointments for Bonding of Personnel were unanimously approved by the Board of Education for the Deer Park Union Free School District for the 2023-2024 school year.

- (A) Bonding of Ms. Renee Pappone: \$5,000,000.00 per loss
- (B) Blanket for other school district personnel: \$5,000.00

**ESTABLISH  
MILEAGE  
REIMBURSE-  
MENT RATE**

Upon a motion by Mr. Jean-Pierre, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved **.65.5 cents/mile** as mileage reimbursement (determined by BOE) for the Deer Park Union Free School District for the 2023-2024 school year.

**BOARD OF  
EDUCATION  
MEETING  
CALENDAR**

Upon a motion by Mr. Jean-Pierre, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the Board of Education meeting calendar for the 2023-2024 school year. (attached in file)

**BOARD OF  
EDUCATION  
COMMITTEES/  
CHAIRPERSON(S)**

Upon a motion by Mr. Henkel, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following committees and chairperson(s) for the 2023-2024 school year.

Facilities & Grounds	Mr. Robert Marino, Mr. Al Centamore, Ms. Gulli Grunseich
Wellness	Mrs. Donna Marie Elliott & Mr. Jerry Jean-Pierre
Diversity, Equity & Inclusion	Mr. Jerry D. Jean-Pierre & Mrs. Kristine Rosales
Technology	Mr. Anthony Henkel

**APPOINTMENT  
OF AUDIT  
COMMITTEE  
MEMBERS**

Upon a motion by Mr. Marino, seconded by Mr. Henkel, the Board of Education unanimously approved the following members to the Audit Committee for the 2023-2024 school year.

Ms. Donna Gulli Grunseich, Mr. Jerry Jean-Pierre, Mrs. Kristine Rosales

**APPOINTMENT OF  
DISTRICTWIDE  
SCHOOL SAFETY  
PLAN COMMITTEE**

Upon a motion by Mr. Jean-Pierre, seconded by Mr. Marino, the Board of Education unanimously approved the following members to the School Safety Plan Committee for the 2023-2024 school year.

Ms. Marguerite Jimenez – District Office  
Mrs. Donna Marie Elliott – Board of Education  
Ms. Donna Gulli Grunseich – Board of Education  
Mr. Jeff LaFlair – Director of Facilities  
Mr. Steve Hampson – Safety Officer  
Mr. John Heeg – Robert Frost  
Ms. Kathy Ugalde – Robert Frost  
Mr. Dave DePrima – High School  
Ms. Annmarie Kennedy – May Moore  
Ms. Mariana Greico – John Quincy Adams  
Ms. Jessica Kalisiewicz – John F. Kennedy

**APPOINTMENT  
OF DIGNITY ACT  
COORDINATORS  
(DACS)**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Jean-Pieree, the Board of Education unanimously appointed the following staff as DACS for the 2023-2024 School year:

Ms. Alicia Konecny – District Dignity Act Coordinator	
Mr. Craig Evans & Ms. Andrea Nelson Williams	High School
Mr. Kevin Quirk & Ms. Kescha Correa	Robert Frost
Mr. Shaun Mcleod & Ms. Carol Miller-Douglas	John F. Kennedy
Mr. Chris Molinelli & Mr. Jarrod Alexander	John Quincy Adams
Ms. Tammy Alcalde & Ms. Sandra Polichron	May Moore
TBD	District Wide

**DISCLOSURE OF BOARD OF EDUCATION EMPLOYERS**

Mr. Al Centamore	Retired
Mrs. Donna Marie Elliott	Safety & Environmental Solutions, Inc.
Ms. Donna Gulli Grunseich	Retired
Mr. Anthony Henkel	Luxottica Group & Better.com
Mr. Jerry D. Jean-Pierre	Liberty Mutual Insurance
Mr. Robert Marino	Retired
Mrs. Kristine Rosales	Queens College – City University of NY & Farmingdale State College

**NEW BUSINESS:**

**CODE  
OF  
CONDUCT**

*Upon a motion by Ms. Gulli Grunseich , seconded by Mr. Jean-Pierre, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education annually approves the Code of Conduct as accepted and adopted by the Board of Education and it will be placed in the Board of Education policy manual and on the District website.

**COMMITTEE ON SPECIAL  
EDUCATION, SUBCOMMITTEE  
ON SPECIAL EDUCATION  
AND COMMITTEE ON  
PRESCHOOL SPECIAL  
EDUCATION MEMBER  
RECOMMENDATIONS**

*Upon a motion by Mr. Henkel, seconded by Mr. Marino. the Board of Education unanimously approved the following Resolution:*

Committee on Special Education  
2023/2024

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for children with disabilities in accordance with School District Policy #5230 and the Regulations of the Commissioner, Part 200 and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement to its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education for the 2023/2024 school year include the following personnel and residents.

Chairperson:

Chairpersons and School Psychologist: Ms. Alicia Konecny  
Member (Rotational) Mr. Phillip Paniccia  
Mr. David DePrima  
Dr. Michelle Cangelosi  
Ms. Danielle Kraatz  
Dr. Kara Micucci  
Ms. Susan Pawluk  
Mr. Scott Agnew  
Ms. Lisa Richmond  
Ms. Kathryn DeRoss

School District Physician: Dr. Anthony Donatelli

Building Administrators: Mr. Charlie Cobb  
Mr. Craig Evans  
Mr. Garret Noblett  
Ms. Dina Pannone  
Ms. Eliana Levey  
Mr. James Henry  
Mr. Kevin Quirk  
Ms. Kelly Benson  
Ms. Marilyn Gutierrez  
Mr. Shaun McLeod  
Mr. Christopher Molinelli  
Ms. Tammy Alcalde  
Ms. Kimberly Essig  
Dr. Lynn Coyle

School Social Workers: Ms. Sandra Polichron  
Ms. Kescha Correa  
Ms. Carol-Miller Douglas  
Mr. Jarrod Alexander  
Ms. Chenoa Mattila  
Ms. Andrea Nelson Williams  
Mr. James Petti

Committee on Special Education  
2023/2024

Parent Members and Surrogates: Ms. Melissa Palma  
Ms. Domenica Tchinnis  
Ms. Sandra Haas  
Ms. Lori Reutzell

The Committee will also include the following representatives of the student and of the School District

- A Special Education Teacher
- A Regular Education Teacher
- The parent(s) or legal guardian(s)
- Any related services providers
- The student (when appropriate)

Subcommittee on Special Education

2023/2024

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for the children with disabilities in accordance with School District Policy #5230 and the regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education Subcommittee shall include:

Subcommittee Chairpersons/School Psychologists:

Mr. Phillip Paniccia  
Dr. Michelle Cangelosi  
Dr. Kara Micucci  
Ms. Susan Pawluk  
Mr. David DePrima  
Ms. Mary Reynolds  
Mr. Scott Agnew  
Ms. Danielle Kraatz  
Ms. Lisa Richmond  
Ms. Kathryn DeRoss

School District Physician:

Dr. Anthony Donatelli

Building Administrators:

Mr. Charlie Cobb  
Mr. Craig Evans  
Mr. Garrett Noblett  
Ms. Dina Pannone  
Ms. Eliana Levey  
Mr. James Henry  
Mr. Kevin Quirk  
Ms. Kelly Benson  
Ms. Marilyn Gutierrez  
Mr. Shaun McLeod  
Mr. Christopher Molinelli  
Ms. Tammy Alcalde  
Ms. Kimberly Essig  
Dr. Lynn Coyle  
Ms. Sandra Polichron  
Ms. Kescha Correa  
Ms. Carol Miller-Douglas  
Mr. Jarrod Alexander  
Ms. Chenoa Mattila  
Ms. Andrea Nelson Williams  
Mr. James Petti

Social Workers:

Subcommittee on Special Education  
2023/2024  
Parent Members

Ms. Melissa Palma  
Ms. Domenica Tchinnis  
Ms. Sandra Haas  
Ms. Lori Reutzell

The Committee will also include the following representatives of the student and of the School District

- A Special Education Teacher
- A Regular Education Teacher
- The parent(s) or legal guardian(s)
- Any related services providers
- The student (when appropriate)

Committee on Preschool Special Education  
2023/2024

WHEREAS, the Deer Park Board of Education realized its responsibility to provide a Committee on Preschool Special Education for its preschool children with disabilities in accordance with Chapter 243 and the amended Regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Preschool Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of preschool children with disabilities residents Age 3 and 4.

Now, Therefore, Be it

RESOLVED, that the members of the Committee on Preschool Special Education for the 2023/2024 school year include the following personnel and residents:

District Administration  
Chairperson: School Psychologist

Mr. Phillip Paniccia  
Mr. David DePrima  
Mr. Scott Agnew  
Ms. Lisa Richmond

Parent Members and Surrogates

Ms. Melissa Palma

The CPSE Committee will also include the following:

- Regular Education Teacher or Related Services Provider (of the student)
- Representative from local education agency
- The Parent(s) or legal guardian(s) of the child
- If appropriate, a representative from the Department of Mental Health (not required for a quorum)
- Representative from Early Intervention (if appropriate)
- Individual who can interpret evaluation results (may be selected from individuals listed above)

**CSE/CPSE**  
**PARENT**  
**MEMBERS**  
**FOR THE**  
**2023-2024**  
**SCHOOL YEAR**

*Upon a motion by Mr. Jean-Pierre, seconded by Mrs. Rosales, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education approve the following parents as CSE/CPSE parent members:

Lori Reutzle  
Sandra Haas

Domenica Tchinnis  
Melissa Palma

**2023-2024**  
**PROFESSIONAL**  
**DEVELOPMENT**  
**PLAN**

*Upon a motion by Mr. Jean-Pierre, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education of the Deer Park Union Free School District approve the planning and implementing of the Deer Park Professional Development Program as an ongoing endeavor shared by the Deer Park Teachers' Association, its' constituents, administration, higher education representatives and parents, and

**FURTHER RESOLVED**, that the Superintendent of Schools shall sign the Statement of Assurances for this plan to become effective immediately.

**2023-2024**  
**DISTRICT WIDE**  
**SCHOOL SAFETY**  
**PLANS & BUILDING**  
**LEVEL EMERGENCY**  
**RESPONSE PLANS**

*Upon a motion by Mr. Henkel, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education annually approve the planning and implementing of the districtwide safety plans and building level emergency response plans.

**ANNUAL**  
**ADOPTION**  
**OF POLICIES**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Marino, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education approves and annually adopts the following policies that will be placed in the Board of Education policy manual.

- #0115 – Student Harassment and Bullying Prevention and Intervention
- #6240 – Investments
- #6700 – Purchasing
- #9645 - Disclosure of Wrongful Conduct (whistleblower policy)

**ADOPTION OF**  
**BYLAWS AND**  
**STATEMENTS**  
**OF POLICY**

*Upon a motion by Mr. Jean-Pierre, seconded by Mrs. Rosales, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Bylaws and Statements of Policy of the Board of Education, of the Deer Park Union Free School District, Deer Park, NY, as presented, be and hereby adopted and approved, effective July 1, 2023 through June 30, 2024, subject to such amendment as may be ordered by the Board.

**DISSOLVE**  
**POLICY**  
**#5109 –**  
**ATTENDANCE**  
**POLICY**

*Upon a motion by Mr. Henkel, seconded by Mr. Marino, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education dissolve policy 5109 "High School Attendance Policy" in its entirety. Policy 5100 will encompass all schools in the District.

**FIRST  
READING –  
POLICY #5100 –  
STUDENT  
ATTENDANCE  
POLICY**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Henkel, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education approve the first reading of Policy #5100 – Student Attendance policy.

**2023-2024  
HOMELESS  
LIAISONS**

*Upon a motion by Mr. Marino, seconded by Mrs. Rosales, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the following staff are approved as Homeless Liaisons for the 2023-2024 school year:

- Ms. Alicia Konecny – Asst. Superintendent for PPS
- Mr. Jim Petti – District Attendance Teacher
- Ms. Andrea Nelson- Williams & Ms. Chenoa Ludwig – High School Social Workers
- Ms. Kescha Correa – Robert Frost Social Worker
- Ms. Carol Miller-Douglas – John F. Kennedy Social Worker
- Mr. Jarrod Alexander – John Quincy Adams Social Worker
- Ms. Sandra Polichron – May Moore Social Worker
- TBD – District Wide

**IMPARTIAL  
HEARING  
OFFICERS**

*Upon a motion by Mr. Jean-Pierre,, seconded by Mr. Henkel, the Board of Education unanimously approved the following Resolution:*

Upon recommendation of the Superintendent of Schools and the District Legal Counsel, it is hereby **RESOLVED**, that the President of the Board of Education, or in the President’s absence, the Vice President, is designated and authorized to appoint Impartial Hearing Officers from the New York State Education Department’s Rotational of Impartial Hearing Officers when a Request for Impartial Hearing has been filed with the District pursuant to Part 200 of the Regulations of the Commissioner of Education.

**JOINT MUNICIPAL  
COOPERATIVE BIDDING  
PROGRAM FOR  
GENERAL SERVICES  
AND SUPPLIES  
(2023-2024)**

*Upon a motion by Mr. Marino, seconded by Mr. Jean-Pierre, the Board of Education unanimously approved the following Resolution:*

*Recommend that the Board of Education approve the following Resolution:*

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and  
*WHEREAS*, the Deer Park Union Free School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

*WHEREAS*, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

*WHEREAS*, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

*WHEREAS*, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

*BE IT RESOLVED* that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

*BE IT FURTHER RESOLVED* that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

*BE IT FURTHER RESOLVED* that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

*BE IT FURTHER RESOLVED* that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

*BE IT FURTHER RESOLVED* that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

*BE IT FURTHER RESOLVED* that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

**JOINT  
MUNICIPAL  
COOPERATIVE  
BIDDING  
RESOLUTION –  
W.S. BOCES**

*Upon a motion by Mr. Henkel, seconded by Mr. Marino, the Board of Education unanimously approved the following Resolution:*

**WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for *Tutorial & Special Education Services for Students, Western Suffolk BOCES & Component School Districts – RFP #22/23-04P-IE5-LH, Opened March 30, 2022, Original Term of Contract: July 1, 2022 through June 30, 2023; First Extension of Contract: July 1, 2023 through June 30, 2024.*

**WHEREAS**, the Deer Park Union Free School District, an educational/municipal corporation is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

**WHEREAS**, the District is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County (hereinafter Western Suffolk BOCES) Joint Municipal Cooperative Bidding Initiative in the areas mentioned above; and

**WHEREAS**, with respect to all activities conducted by the Western Suffolk BOCES, the District wishes to delegate to Western Suffolk BOCES the responsibility for drafting of specifications, advertising for bids/proposals, accepting and opening bids/proposals, tabulating bids/proposals, awarding the bids/proposals, extending awards of bids/proposals, and reporting the results to the District.

**BE IT RESOLVED** that the District hereby appoints Western Suffolk BOCES to represent it and to act as the lead agent in all matters related to the services as described above; and

**BE IT FURTHER RESOLVED** that the District hereby authorizes Western Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for Western Suffolk BOCES; and

**BE IT FURTHER RESOLVED** that this Agreement with the District shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

**BOARD**  
**OF**  
**REGISTRATION**

*Upon a motion by Mrs. Roslaes, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following Resolution:*

**BE IT HEREBY RESOLVED**, that pursuant to Education Law §2014(2), the Board of Education of the Deer Park Union Free School District hereby appoints the following four qualified voters of the District to constitute a board of registration, whose appointment shall expire June 17, 2024:

Lisa Brennan          Eileen Hickey          Tracy McGarty          Concetta Bertelle

BE IT FURTHER RESOLVED that the board of registration of this school district shall meet between fourteen and five days prior to the annual district election, with four consecutive hours between 7 a.m. and 8 p.m., and during the annual district election for the purpose of preparing a register of the qualified voters of this district for said annual district election, at which time any person shall be entitled to have his/her name placed upon such register provided that at such meeting of the board of registration, he/she is known, or proven to the satisfaction of the board of registration, to be then or thereafter entitled to vote at the annual district election for which such register is prepared. The District Clerk and/or the Assistant District Clerk will attend on said day(s) with the members of the board of registration.

BE IT FURTHER RESOLVED that the board of registration shall be compensated for their duties at a rate of \$15.00.

**DISPOSAL**  
**OF**  
**SCIENCE**  
**EQUIPMENT**

*Upon a motion by Mrs. Rosales, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following Resolution, **with the exception of one item (noted below):***

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve the disposal of the following science equipment and textbooks for reasons listed:

- 77 Microscopes (replaced with updated equipment) – **TABLED (for more information)**
- Incubator (broken)
- Goggle cabinet (broken)
- Roll up hood (unused for 20+years)
- Textbooks – The Living Environment: Biology, Biology, The study of Life, The Living Environment and Marine Science (old and outdated)

**DISPOSAL  
OF SERVING  
LINE  
EQUIPMENT  
AT IQA AND  
MAY MOORE**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Marino, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education approve the disposal of the following serving line equipment from the IQA and May Moore cafeterias:

**IQA**

Tag #101404

Tag #002827

Auto Scrubber Clark Chariot - Tag # 106291

**MAY MOORE**

Tag #109202

Tag #003049

**CIVIL  
SERVICE  
LAW  
SECTION 75**

*Upon a motion by Mr. Centamore, seconded by Ms. Rosales, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education of the Deer Park Union Free School District hereby appoints Arthur Riegel, Esq., to serve as hearing officer with respect to disciplinary charges brought against the employee named in Confidential Attachment "A" pursuant to Civil Service Law Section 75.

**BE IT FURTHER RESOLVED**, that the employee named in Attachment "A" be suspended without pay for a period of thirty days following services of the disciplinary charges on the employee, pending hearing and determination of said charges.

**APPROVAL  
OF  
SCHEDULES**

*Upon a motion by Mr. Centamore, seconded by Mr. Henkel, the Board of Education unanimously approved the following Schedules collectively:*

**SCHEDULE D – BID AWARD**

*Bids for Bid # BDP23-004 Pupil Transportation To and From Out-of-District were received and opened at 11:00 AM on June 20, 2023.*

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at [www.BidnetDirect.com](http://www.BidnetDirect.com).

Bids were received from the following vendors:

Suffolk Transportation Service, Inc.  
Towne Bus Corp

Present at bid opening: Concetta Bertelle, Purchasing Agent, and Eileen Homeyer, Recorder.  
Vendors present: Neil Duqueen, Suffolk Transportation Service, Inc.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications (see attached pricing in file):

Suffolk Transportation Service, Inc.  
Towne Bus Corporation

## SCHEDULE 22-F-439 - CONTRACT REPORT

<u>Category</u>	<u>Fund</u>	<u>Vendor</u>	<u>Purpose</u>	<u>Dates</u>	<u>Amount</u>
Admin	G	Scope Education Services	Before & After School Child Care Program	9/1/2023-6/30/2024	DPUFSD shall provide classroom space for the program at no expense to SCOPE
Admin	G	Nawrocki Smith LLP	External Auditors	7/1/2023-6/30/2024	See attached
Admin	G	Emkay Consulting LLC - Michael T. Kearns, CPA	Claims Auditor	2023-2024 school year	\$18,909.00
Admin	G	U.S. Omni & TSACG Compliance Services	403(b)/457(b) Administration Services	7/1/2023-6/30/2024	\$2,184.00
Admin	G	Wright Risk Management	Workers' Compensation Administration Services	7/1/2023-6/30/2026 unless terminated prior to that date pursuant to Section VII of the agreement.	See attached Section III
Admin	G	R.S. Abrams & Co., LLP	Internal Auditors	7/1/2023-6/30/2024	\$53,900.00
Admin	G	John A. Grillo Architect, P.C.	Architect	7/1/2023-6/30/2024	See attached
Admin	G	Anthony N. Donatelli Jr., MD	Bid RFP No. RDP23-002 School Physician Services	7/1/2023-6/30/2024	\$35,000.00
Admin	G	Munistat Services, Inc.	Municipal Advisory Services		See attached Appendix B
Admin	G	Hawkins Delafield & Wood LLP	Bond Counsel Letter of Engagement	7/1/2023-6/30/2024	See attached
Admin	G	Frazer & Feldman, LLP	RFP No. RDP22-004 General and Labor Counsel Retainer Services	7/1/2023-6/30/2024	\$70,350.00
Admin	G	Electronix Systems	Burglar Alarm System Monitoring	7/1/2023-6/30/2024	\$6,552.00
Admin	G	Long Island Geese Control	Geese Control	7/1/2023-6/30/2024	\$1,295.00/per month
Admin	G	Joseph Cassano	EMT Services/Summer Music Program	8/16/2023-8/18/2023	\$30/hr; not to exceed \$840.00
Admin	G	Fitzgerald's Driving School, Inc.	Driver Education In-Car Instruction	7/1/2023-6/30/2024	\$318.90/per student

Spec Ed	F & G	Brookville Center for Children's Services, Inc.	Special Ed Tuition	7/1/2023-6/30/2024	See attached NYSED Prospective Rates
Spec Ed	F & G	DDI	Special Ed Tuition	7/1/2023-6/30/2024	See attached NYSED Prospective Rates
Spec Ed	F & G	NYSARC, Inc. Suffolk Chapter	Special Ed Tuition	7/1/2023 - 6/30/2024	See attached NYSED Prospective Rates
Sped Ed	F & G	Priority Kidz, LLC	Special Ed Services	7/1/2023-6/30/2024	See attached
Sped Ed	F	ACDS	SEDCAR	7/1/2023-6/30/2024	611 \$1,497.00 619 \$609.00
Sped Ed	F & G	ACLDD	SEDCAR	7/1/2023-6/30/2024	611 \$4,491.00 619 \$1,827.00
Sped Ed	F & G	AHRC Suffolk	SEDCAR	7/1/2023-6/30/2024	611 \$1,497.00 619 \$609.00
Sped Ed	F & G	Alternatives for Children	SEDCAR	7/1/2023-6/30/2024	611 \$16,467.00 619 \$6,699.00
Sped Ed	F & G	Brookville Center for Children's Services, Inc.	SEDCAR	7/1/2023-6/30/2024	611 \$2,994.00 619 \$609.00
Sped Ed	F & G	Building Blocks	SEDCAR	7/1/2023-6/30/2024	611 \$4,491.00 619 \$1,827.00
Sped Ed	F & G	Cleary School for the Deaf	SEDCAR	7/1/2023-6/30/2024	611 \$1,497.00 619 \$0.00
Sped Ed	F & G	DDI	SEDCAR	7/1/2023-6/30/2024	611 \$5,988.00 619 \$1,218.00
Sped Ed	F & G	Hagedorn Little Village School	SEDCAR	7/1/2023-6/30/2024	611 \$1,497.00 619 \$609.00
Sped Ed	F & G	Henry Viscardi School	SEDCAR	7/1/2023-6/30/2024	611 \$1,497.00 619 \$0.00
Sped Ed	F & G	Just Kids	SEDCAR	7/1/2023-6/30/2024	611 \$2,994.00 619 \$1,218.00
Sped Ed	F & G	Kids First	SEDCAR	7/1/2023-6/30/2024	611 \$16,966.00 619 \$6,902.00
Sped Ed	F & G	Kids in Action	SEDCAR	7/1/2023-6/30/2024	611 \$2,994.00 619 \$1,218.00
Sped Ed	F & G	Lavelle School for the Blind	SEDCAR	7/1/2023-6/30/2024	611 \$1,497.00 619 \$0.00
Sped Ed	F & G	Little Angels	SEDCAR	7/1/2023-6/30/2024	611 \$5,988.00 619 \$2,436.00
Sped Ed	F & G	Metro Therapy, Inc.	SEDCAR	7/1/2023-6/30/2024	611 \$1,497.00 619 \$609.00
Sped Ed	F & G	Mill Neck Manor	SEDCAR	7/1/2023-6/30/2024	611 \$1,497.00

					619 \$0.00
Sped Ed	F & G	Opportunity Pre-School	SEDCAR	7/1/2023- 6/30/2024	611 \$1,497.00
					619 \$609.00
Sped Ed	F & G	SAIL @ Ferncliff Manor	SEDCAR	7/1/2023- 6/30/2024	611 \$1,497.00
					619 \$0.00
Sped Ed	F & G	SCO Madonna Heights	SEDCAR	7/1/2023- 6/30/2024	611 \$1,497.00
					619 \$0.00
Sped Ed	F & G	Suffolk County DOH	SEDCAR	7/1/2023- 6/30/2024	611 \$7,485.00
					619 \$3,045.00
Sped Ed	F & G	Summit School Nyack	SEDCAR	7/1/2023- 6/30/2024	611 \$1,497.00
					619 \$0.00
Sped Ed	F & G	Tiegerman School	SEDCAR	7/1/2023- 6/30/2024	611 \$1,497.00
					619 \$0.00
Sped Ed	F & G	UCP	SEDCAR	7/1/2023- 6/30/2024	611 \$1,497.00
					619 \$0.00

**CONCERNS, COMMENTS, QUESTIONS, MEMBERS, BOARD OF EDUCATION**

Have a nice Summer!

**ADJOURN**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Henkel, the Board of Education adjourned at 7:00 p.m. into an Executive Session to discuss a personnel matter. At 7:40 p.m., the Board of Education entered back into open session and having no further business, adjourned.