

DATE: TUESDAY, NOVEMBER 28, 2023
TIME: 7:00 P.M.
2023-2024-10

PLACE: ADMINISTRATION OFFICE
1881 DEER PARK AVENUE
DEER PARK, NY 11729

MEMBERS PRESENT: Ms. Donna Gulli Grunseich
Mr. Anthony Henkel
Mr. Jerry D. Jean-Pierre
Mr. Robert Marino (7:45 p.m.)

EXCUSED: Mrs. Donna Marie Elliott, President
Mrs. Kristine Rosales, Vice President
Mr. Al Centamore

STAFF PRESENT: Mr. James Cummings, Superintendent
Ms. Marguerite Jimenez, Asst. Superintendent
Ms. Alicia Konecny, Asst. Superintendent
Mr. Dennis O'Brien, Attorney
Ms. Lisa Brennan, District Clerk

**CALL TO
ORDER**

The meeting was called to order at 7:00 p.m. Upon a motion by Mr. Henkel, seconded by Mr. Jean-Pierre, the Board of Education adjourned for an Executive Session to discuss A Personnel and residency matter. The Board of Education reconvened at 8:00 p.m. into an open session and continued with the pledge of allegiance.

**APPROVAL
OF
MINUTES**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Marino, the Board of Education made the necessary corrections and moved for the approval of the Minutes of the Open Meeting of October 24, 2023 and the Work Session of November 14, 2023.

PRESENTATION:

**STUDENT APPRECIATION
IQA STUDENT COUNCIL**

*Farouk Adejumobi
Kylie Bennett
Anthony Ferrante
Reagan Henry
Alana Hossain
Dorothy King
Emanuel Marquez Crespin
Abbey Ortlieb
Brianna Thai
Yursa Tursonzadah
Julianna Velasquez Hinton
Kendrick West*

Ms. Christine Gill, Director of Math & Business
Magma Math
(RESCHEDULED FOR DECEMBER MEETING)

~~~

Mr. David Tellier, Nawrocki Smith  
District Audit Report  
(RESCHEDULED FOR JANUARY MEETING)

~~~

NEW BUSINESS:

ACCEPTANCE
OF THE
AUDITED
FINANCIAL
STATEMENTS
FOR THE YEAR
ENDED
JUNE 30, 2023

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Jean-Pierre, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education accept the Independent Audit Report from Nawrocki Smith LLP for the fiscal year 2022-2023.

The information will be available at the following locations:

Administration Building
1881 Deer Park Avenue
Deer Park, NY 11729

Deer Park Library
44 Lake Avenue
Deer Park, NY 11729

CORRECTIVE
ACTION PLANS
FOR THE
FISCAL YEAR
ENDED
JUNE 2023

Upon a motion by Mr. Henkel, seconded by Mr. Jean-Pierre, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education accept the Corrective Action Plans as a response to the external auditors', Nawrocki Smith LLP, findings and recommendations for the fiscal year ended June 2023.

**INCREASE IN
HOURLY RATE
FOR
SR. LIFEGUARDS,
RECREATION AIDES,
LIFEGUARDS,
SUSTITUTE AIDES,
SUBSTITUTE
CLERICALS
& SUBSTITUTE
CUSTODIANS**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Henkel, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education approve the following rate of pay, in line with the new minimum wage increases, for the below listed employees as follows, effective January 1, 2024.

	<u>From</u>	<u>TO</u>
Sr. Lifeguards	\$15.98	\$16.98
Recreation Aide	\$15.00	\$16.00
Life Guards	\$15.00	\$16.00
Substitute Aide	\$15.00	\$16.00
Substitute Clerical	\$15.00	\$16.00
Substitute Custodian	\$15.00	\$16.00

**INCREASE IN
DAILY RATE
FOR
SUBSTITUTE
TEACHING
ASSISTANTS**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Marino, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education approve the following rate of pay which is in line with the new minimum wage increase effective January 1, 2024.

	<u>FROM</u>	<u>TO</u>
Substitute Teaching Assistant	\$105.00	\$115.00/per day

**PLANNING
CALENDAR
FOR THE
MAY 21, 2024
ANNUAL
BUDGET
VOTE AND
ELECTION**

Upon a motion by Mr. Jean-Pierre, seconded by Mr. Henkel, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education approve the budget planning calendar for the May 21, 2024 Annual Election.

**DESTRUCTION
OF BALLOTS
FROM THE
MAY 2023
BUDGET VOTE
& ELECTION**

Upon a motion by Mr. Henkel, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following Resolution:

BE IT RESOLVED, that pursuant to Education Law §2034(6)(b), the Board of Education hereby authorizes the District Clerk to unseal and open the ballot boxes and to destroy all of the ballots cast, spoiled, unused, and ballot envelopes from the May 16, 2023 Annual District Budget Vote and Board of Education Election.

**SECOND
READING
& APPROVAL
OF POLICY
#6645**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Henkel, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education approve the following policy as accepted and adopted by the Board of Education and it will be placed in the Board of Education policy book.

- Policy #6645 – Capital Assets Accounting

**APPROVAL
OF
SCHEDULES**

Upon a motion by Mr. Marino, seconded by Mr. Jean-Pierre, the Board of Education unanimously approved the following schedules collectively:

NON-INSTRUCTIONAL

SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)

Colleen O'Leary-Mender
District Wide
Position: Per-Diem Substitute School Nurse
Salary/Step: \$200/day
Effective Date(s): 10/23/2023
Change in salary due to daily rate increase

SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)

Carla Gallardo
John F Kennedy Intermediate School
Position: Security Guard
Salary/Step: \$21.38/hr
Effective Date(s): 11/14/2023

Laura Gambino
John F Kennedy Intermediate School
Position: 6 hr. Non-Instructional Aide
Salary/Step: \$19.48/hr
Effective Date(s): 11/1/2023

Alejandra Gonzalez

Transportation
Position: School Bus Driver
Salary/Step: \$28.75/hr
Effective Date(s): 11/8/2023
Correct Budget Code: A5510.162

Michael Maratto

Deer Park High School
Position: Security Guard
Salary/Step: \$21.38/hr
Effective Date(s): 11/1/2023

Medha Rajahlall

John F Kennedy Intermediate School
Position: 3 hr. Non-Instructional Aide
Salary/Step: \$19.48/hr
Effective Date(s): 11/16/2023

Imo Webb

John Quincy Adams School
Position: Security Guard
Salary/Step: \$21.38/hr
Effective Date(s): 10/26/2023

SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)

Samantha Mingoia McVeigh

District Wide
Position: Per-Diem Substitute School Nurse
Salary/Step: \$200/day
Effective Date(s): 11/26/2023

SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non- Instructional)

David Kerringer

May Moore School
Position: Security Guard
Salary/Step:
Effective Date(s): 1/19/2024
Resignation

Samantha Mingoia McVeigh

District Wide
Position: School Nurse
Salary/Step:
Effective Date(s): 11/25/2023
Resignation. Will stay on as Per-Diem Substitute Nurse

Dennis Sheehan

Transportation
Position: School Bus Driver
Salary/Step:
Effective Date(s): 10/24/2023
Resignation. No outstanding obligation to the district

Jack Tobin

John Quincy Adams School
Position: Head Custodian
Salary/Step:
Effective Date(s): 11/20/2023
Resignation. No outstanding obligation to the district

Marlene Yanover-Downing

District Office
Position: Per-Diem Principal Account Clerk
Salary/Step:
Effective Date(s): 8/28/2023 - 10/13/2023
Removal. Temporary assignment ended

SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)

Ina Corio

May Moore School
Position: Attendance Aide
Salary/Step:
Effective Date(s): 11/9/2023 - 12/22/2023
Paid Medical LOA (FMLA)

Janice Crandall

Transportation
Position: Transportation Aide
Salary/Step:
Effective Date(s): 10/30/2023 - 11/13/2023
Paid Medical LOA (FMLA)

Troy Davidson

Transportation
Position: School Bus Driver
Salary/Step:
Effective Date(s): 9/1/2023 - 10/31/2023
Unpaid Medical LOA (FMLA)

Carmine Demaio

Transportation
Position: School Bus Driver
Salary/Step:
Effective Date(s): 2/26/2024 - 3/15/2024
Unpaid LOA

Roxanna Gardner

Transportation
Position: School Bus Driver
Salary/Step:
Effective Date(s): 8/24/2023 - 11/12/2023
Extension of Unpaid LOA (WC) (10/28-11/12)

Michael Negron

Transportation
Position: School Bus Driver
Salary/Step:
Effective Date(s): 8/17/2023 - 11/22/2023
Change of LOA dates. (Unpaid LOA)

Joanne Panzenbeck

Transportation
Position: Transportation Aide
Salary/Step:
Effective Date(s): 9/26/2023 - 11/9/2023
Extension of Unpaid Medical LOA (FMLA) 10/31-11/9)

Marvin Ruiz

Memorial
Position: Groundsman
Salary/Step:
Effective Date(s): 9/1/2023 - 10/29/2023
Extension of Unpaid LOA (WC) (10/20-10/29)

Robin Ruiz

John Quincy Adams School
Position: 6 hr. Non-Instructional Aide
Salary/Step:
Effective Date(s): 9/21/2023 - 11/30/2023
Extension of Medical LOA (FMLA) Paid 9/21-10/30; Unpaid 10/31-11/30

Joseph Viglione

Deer Park High School
Position: Custodian
Salary/Step:
Effective Date(s): 10/30/2023 - 3/30/2024
Paid 10/30-12/21; Differential Pay 12/22-3/30 Medical LOA (FMLA)

INSTRUCTIONAL

SCHEDULE -- CSS --CHANGE OF STATUS / SALARY (Instructional)

Kristina Occhino

John F Kennedy Intermediate School
Position: Special Education Leave Replacement Teacher
Salary/Step: \$64,568 MA Step 1
Effective Date(s): 11/4/2023 - 11/29/2023
Additional prorated salary to include \$4,842.58 (H. Buksa LOA)

Summer Rutsky

May Moore School
Position: Permanent Substitute Teacher
Salary/Step: \$175/day
Effective Date(s): 10/16/2023 - 11/24/2023
Change in salary due to Lindsay Barry LOA

Nicholas Zaharia

John Quincy Adams School
Position: Permanent Substitute Teacher
Salary/Step: \$175/day
Effective Date(s): 11/16/2023 - 1/12/2024
Change in salary due to A.Bock LOA

SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR)
APPOINTMENTS (Instructional)

Summer Rutsky

May Moore School

Position: Elementary Leave Replacement Teacher

Salary/Step: \$59,070 BA Step 1

Effective Date(s): 11/27/2023 - 1/12/2024

Salary prorated at \$9,155.85 (Lindsay Barry LOA)

Nicholas Zaharia

John Quincy Adams School

Position: Elementary Leave Replacement Teacher

Salary/Step: \$59,070 BA Step 1

Effective Date(s): 1/15/2024 - 2/9/2024

Salary prorated at \$5,611.65 (A. Bock LOA)

SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)

Jennifer Buonasera

John F Kennedy Intermediate School

Position: Permanent Substitute Teacher

Salary/Step: \$125/day

Effective Date(s): 11/20/2023 - 6/30/2024

Resigned, see Schedule O

SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS
(Instructional)

Jennifer Buonasera

John F Kennedy Intermediate School

Position: Permanent Substitute Teacher

Salary/Step:

Effective Date(s): 11/20/2023

Removal, never started

Seth Cook

Deer Park High School

Position: Wrestling JV Head Coach

Salary/Step:

Effective Date(s): 10/31/2023

Resignation. No outstanding obligation to the district

Christine DiProperzio

Deer Park High School

Position: Amnesty International

Salary/Step:

Effective Date(s): 10/19/2023

Resignation from co-curricular club only

Steven Ellick

Robert Frost Middle School

Position: Technology Teacher

Salary/Step:

Effective Date(s): 10/23/2023

Resignation. No outstanding obligation to the district

Rachel Glaubach

Deer Park High School
Position: Muslim Student Association
Salary/Step:
Effective Date(s): 10/19/2023
Resignation from co-curricular club only

Marissa LeDonne

Deer Park High School
Position: Teaching Assistant
Salary/Step:
Effective Date(s): 12/1/2023
Resignation

Robert Marcus

Deer Park High School
Position: Math Restorative Learning Practice Program
Salary/Step:
Effective Date(s): 10/24/2023
Resignation from RLP only

Frances Marotta

John F Kennedy Intermediate School
Position: Elementary Teacher
Salary/Step:
Effective Date(s): 11/13/2023
Resignation. No outstanding obligation to the district

Teresa Tarello

Deer Park High School
Position: English Restorative Learning Practice Program
Salary/Step:
Effective Date(s): 10/19/2023
Resignation from RLP only

Samantha Telesca

Deer Park High School
Position: Spanish Leave Replacement Teacher
Salary/Step:
Effective Date(s): 11/2/2023
Termination. No outstanding obligation to the district

SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)

Heather Buksa

John F Kennedy Intermediate School
Position: Special Education Teacher
Salary/Step:
Effective Date(s): 9/9/2023 - 11/29/2023
Extension of Paid Maternity LOA (FMLA) (11/6-11/29)

Nancy Burden-DeMartino

John Quincy Adams School
Position: Teaching Assistant
Salary/Step:
Effective Date(s): 11/3/2023 - 11/27/2023
Paid Spousal LOA (FMLA)

Cody Ciolino

Robert Frost Middle School
Position: Special Education Teacher
Salary/Step:
Effective Date(s): 10/30/2023 - 11/2/2023
Paid Paternity LOA (FMLA)

Charlie Cobb

Deer Park High School
Position: Principal
Salary/Step:
Effective Date(s): 11/2/2023 - 11/27/2023
Extension of Paid Medical LOA (FMLA) (11/14-11/27)

Dominique Hanwright

Robert Frost Middle School
Position: Business Teacher
Salary/Step:
Effective Date(s): 1/24/2024 - 3/8/2024
Paid 1/24-2/27; Unpaid 2/28-3/8 Maternity LOA (FMLA)

Kristen McHugh

Deer Park High School
Position: ENL Teacher
Salary/Step:
Effective Date(s): 4/11/2024 - 5/31/2024
Paid 4/11-5/9; Unpaid 5/10-5/31 Maternity LOA (FMLA)

Heather Nola

Deer Park High School
Position: World Language Teacher
Salary/Step:
Effective Date(s): 9/1/2023 - 12/1/2023
Change of dates. Unpaid Child Rearing LOA

Denise Rathje

Deer Park High School
Position: Teaching Assistant
Salary/Step:
Effective Date(s): 11/8/2023 - 11/27/2023
Paid LOA (WC)

SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)

Dina Pannone

Deer Park High School
Position: Muslim Student Association
Salary/Step: \$1,120.19 Step 5+/1.5 Units
Effective Date(s): 9/1/2023 - 6/30/2024

SCHEDULE 23/BP-862 – SCHEDULES OF BILLS PAYABLE

General*	# 18	10/31/2023
General*	# 21	11/30/2023
Federal*	# 10	10/31/2023
Federal*	# 12	11/30/2023
Capital*	# 5	11/30/2023
School Lunch*	# 9	10/31/2023
School Lunch*	# 11	11/30/2023
WORKERS' COMP.*	Daily Check Register	10/17/2023
WORKERS' COMP.*	Daily Check Register	10/20/2023
WORKERS' COMP.*	Daily Check Register	10/20/2023
WORKERS' COMP.*	Daily Check Register	10/26/2023
WORKERS' COMP.*	Daily Check Register	10/27/2023
General *	# 25	11/30/2023
Federal*	# 13	11/30/2023
Capital*	# 6	11/30/2023
School Lunch*	# 13	11/30/2023
PR Liability General Fund*	# 19	10/31/2023
WORKERS' COMP.*	Daily Check Register	11/7/2023
WORKERS' COMP.*	Daily Check Register	11/7/2023
WORKERS' COMP.*	Daily Check Register	11/13/2023
WORKERS' COMP.*	Daily Check Register	11/15/2023
WORKERS' COMP.*	Daily Check Register	11/15/2023

SCHEDULE D – BID AWARD

Bids for Bid # BDP23-011 Hardware and Miscellaneous Item were received and opened at 11:00 AM on November 8, 2023.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.BidnetDirect.com.

Bids were received from the following vendors:

Bellmore Home Center., Inc D/B/A Costello’s Ace Hardware	20% over vendor cost
Babylon Hardware	20% over vendor cost
T.C.S. Marine Services Company	12% over vendor cost
The Sherwin Williams Company	15% over vendor cost

Present at bid opening: Concetta Bertelle, Purchasing Agent and Eileen Homeyer, Recorder. Vendors present: Denis Dym, Bellmore Home Center. Inc, D/B/A Costello’s Ace Hardware.

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications:

Babylon Hardware	20% over vendor cost
------------------	----------------------

SCHEDULE 23-E-484 - EXPLANATION OF BUDGETARY TRANSFERS

#T11, T12, T13, T14 T15

SCHEDULE 23-F-446 & 447 – CONTRACT REPORTS

<u>Category</u>	<u>Fund</u>	<u>Vendor</u>	<u>Purpose</u>	<u>Dates</u>	<u>Amount</u>
Income	F & G	Brentwood UFSD	Special Education Services	7/1/2023-6/30/2024	8 students
Income	F & G	Central Islip School district	Special Education Services	7/1/2023-6/30/2024	8 students
Income	F & G	Copiague School District	Special Education Services	7/1/2023-6/30/2024	1 student
Income	F & G	Farmingdale UFSD	Special Education Services	7/1/2023-6/30/2024	1 student
Income	F & G	Half Hollow Hills CSD	Special Education Services	7/1/2023-6/30/2024	1 student
Income	F & G	Islip UFSD	Special Education Services	7/1/2023-6/30/2024	1 student
Income	F & G	Lindenhurst UFSD	Special Education Services	7/1/2023-6/30/2024	1 student
Income	F & G	Wyandanch UFSD	Special Education Services	7/1/2023-6/30/2024	2 students
Special Ed	G	Babylon UFSD	Health & Welfare Services	9/7/2023-6/26/2024	\$969.39/per student
Special Ed	F & G	PPT Therapies	Physical Therapy Services	12/1/2023-6/30/2024	See attached 2023-2024 rate sheet
Special Ed	F & G	West Islip UFSD	Special Education Services for Parentally Placed Student	7/1/2023-6/30/2024	Approximately \$18,000 for 3 students
Admin	G	Jim Maurer	"Jester Jim" Performance	3/11/2024	\$1,000.00
Trans	G	Eastern Suffolk BOCES	Transportation Contract	9/5/2023-6/30/2024	\$84,000.00

SCHEDULE 11-H-23 – HOME TEACHING (regular & S/E)
(confidential)

SCHEDULE 11-S-23 – SPECIAL TRANSPORTATION
(confidential)

SCHEDULE 11-SE-23 - COMMITTEE RECOMMENDATIONS
(confidential)

RECEIPT
OF
SCHEDULES

Upon a motion by Mr. Marino, seconded by Mr. Henkel, the the Board of Education unanimously approved the following receipt of schedules collectively:

SCHEDULE 23-A-525 – TREASURERS REPORT

Statement of Revenues -	General Fund -	July-September
	Federal Fund -	July-September
	Special Revenue -	July-September
	School Lunch Fund -	July-September
Treasurer's Report	July-September	
Cash Flow	July-September	
Claims Audit Report	October 1, 2023 - October 31, 2023	

SCHEDULE 23-B-845 - APPROPRIATION BUDGET STATUS REPORT

Appropriation Budget Status Report	General Fund -	July-September
	Capital Fund -	July-September
	Federal Fund -	July-September
	Special Revenue-	July-September
	Energy Conservation Fund -	July-September
	School Lunch-	July-September
Extra-Classroom Activities Funds	High School -	July-September
	Robert Frost -	July-September
Trial Balance	General	
July-September	Worker's Comp & Unemployment	
	Federal	
	Capital	
	Capital Energy Cons. Proj.	
	Trust & Agency	
	Private Purpose Trust	
	Flexible Benefits	
	School Lunch	

**DISCUSSION/
APPROVAL**

- Draft 2024-2025 School Holiday Calendar – will be approved on 12/19

**PUBLIC
BE HEARD**

- Mohammad Fahad – Indigenous Peoples Day added to school calendar

QUESTIONS/COMMENTS/CONCERNS, Board of Education

- Mr. Cummings – Supt. Conference day was a success thanks to everyone who participated
- DP Holiday Parade is this week-end
- Mr. Jean-Pierre thanked the Security and Grounds dept. for all their help during football season

ADJOURN

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Henkel, the Board of Education adjourned at 8:25 p.m.