

**DEER PARK UFSD**  
**ANNUAL REORGANIZATION MEETING/WORK SESSION AGENDA**  
**TUESDAY, JULY 1, 2025**  
**5:30 P.M. \***  
**ADMINISTRATION OFFICE**



*\*Please note that it is anticipated that the Board will adjourn for an Executive Session at 5:30 p.m., at the conclusion of which, **the Board will reconvene in public session at approximately 6:30 p.m. to begin conducting business.***

**Pledge of Allegiance**

- I. Roll Call - Members, Board of Education**
- II. Appointment of Temporary Chairperson – Ms. Lisa Brennan**
- III. Appointment of School District Law Firm - Frazer & Feldman, LLP**
- IV. Administration of Oath of Office**
  - (A) Board Members Elect - Mrs. Grace Heyne  
Mr. Jerry Jean-Pierre  
Mrs. Kristine Rosales
  - (B) Superintendent of Schools - Mr. James Cummings
- V. Election of Board Officers and Administration of Oath**
  - (A) President of the Board of Education
  - (B) Vice President of the Board of Education
- VI. Appointment of District Officers**
  - (A) District Clerk Ms. Lisa Brennan
  - (B) District Internal Claims Auditor Emkay Consulting, LLC
  - (C) District Treasurer Ms. Renee Pappone
  - (D) Deputy Treasurer Ms. Lynda Emig
  - (E) Internal Auditor R.S. Abrams & Co. LLP

**VII. Other Appointments:**

(A) Chief Emergency Officer	Mr. James Cummings
(B) Director of Health Services	Dr. Anthony Donatelli
(C) School District Physician	Dr. Anthony Donatelli
(D) School District External Auditor	Nawrocki Smith LLP
(E) School District Architect	JAG Architects
(F) School District Financial Advisor	Munistat Service, Inc.
(G) School District Bond Counsel	Hawkins, Delafield & Wood
(H) School District Insurance company	NYSIR
(I) Compliance Officer	Ms. Alicia Konecny
(J) Superintendent Hearing Officer	Ms. Alicia Konecny
(K) Section 504 Appeals Officer	Ms. Alicia Konecny
(L) Title IX Coordinator	Ms. Alicia Konecny
(M) Records Access & Management Officer	Ms. Lisa Brennan
(N) Records Access Appeals Officer	Mr. James Cummings
(O) School Representative/Title I funds	Dr. Danielle Sheridan
(P) Data Privacy Officer	Mr. Jay Murphy
(Q) Medicaid Compliance Officer	Ms. Marguerite Jimenez
(R) Treasurer, Extra Classroom Activity	Mr. Greg Menig (HS) & Mr. Carey Okurowski (RF)
(S) Asbestos Compliance Officer	Mr. Jeff LaFlair
(T) Attendance Officer/Educational Official	Mr. James Petti

**VIII. Designations:**

(A) Official Bank Depositories (attached in file)	
(B) Regular Monthly Meetings	4 <sup>th</sup> Tuesday of each month (unless noted)
(C) Official Newspapers	Newsday, Babylon Herald, L.I. Business News

**IX. Authorizations:**

(A) Payroll Certification	Mr. James Cummings
(B) Appointment for Impartial Hearing officers	Mrs. Donna Elliott & Mrs. Kristine Rosales
(C) Submission of Section 211 Waivers	Mr. James Cummings
(D) Purchasing Agent	Ms. Concetta Bertelle
(E) Deputy Purchasing Agent	Ms. Marguerite Jimenez
(F) Establishing Petty Cash Funds - \$100.00 (see Section XVI.)	
(G) Designation's of authorized signature on checks: President of BOE,	Ms. Renee Pappone, Ms. Lynda Emig, Ms. Katherine Tarzi
(H) Cell Phone List (attached in file)	
(I) Approvals for conferences, workshops & conventions with related expenses including BOE Membership dues	Mr. James Cummings
(J) Budget transfers less than \$10,000	Mr. James Cummings & Ms. Marguerite Jimenez

**X. Bonding of Personnel:**

- (A) Bonding of Ms. Renee Pappone: \$5,000,000.00 per loss
- (B) Blanket for other school district personnel: \$5,000.00

**XI. Other Items:**

- (A) Establish mileage reimbursement rate, currently, .70/mile:  
(the rate is determined by BOE)
- (B) 2025-2026 Board of Education Meeting Calendar (attached in file)

**XII. Board of Education Committee Chairperson(s):**

- |                                  |  |
|----------------------------------|--|
| (A) Facilities & Grounds         | Ms. Donna Gulli Grunseich & Mrs. Grace Heyne     |
| (B) Wellness                     | Mrs. Donna Marie Elliott & Mr. Jerry Jean-Pierre |
| (C) Cultural Belonging & Respect | Mr. Jerry D. Jean-Pierre & Ms. Kristine Rosales  |
| (D) Technology                   | Mrs. Kristine Rosales & Ms. Mahwish Yaqoob       |

**XIII. Appointment of Audit Committee:**

Ms. Donna Gulli Grunseich, Mr. Jerry Jean-Pierre & Mrs. Kristine Rosales

**XIV. Appointment of Districtwide School Safety Plan Committee:**

- Mrs. Marguerite Jimenez – District Office
- Mrs. Donna Marie Elliott – Board of Education
- Ms. Donna Gulli Grunseich – Board of Education
- Mr. Jeff LaFlair – Director of Facilities
- Mr. Steve Hampson – Safety Officer
- Mr. John Heeg – Robert Frost
- Ms. Kathy Ugalde – Robert Frost
- Mr. Dave DePrima – High School
- Ms. Annmarie Kennedy – May Moore
- Ms. Mariana Greico – John Quincy Adams
- Ms. Jessica Kalisiewicz – John F. Kennedy
- Ms. Karen Camodeo, Ms. Marlo Falco, Ms. Pavan Sharma - Transportation

**XV. Dignity Act Coordinators (DACs):**

- |  |                   |
|--|-------------------|
| Ms. Alicia Konecny – District Dignity Act Coordinator                |                   |
| Mr. Craig Evans, Ms. Andrea Nelson Williams & Ms. Alexandra Checkers | High School       |
| Mr. Kevin Quirk & Ms. Kescha Correa                                  | Robert Frost MS   |
| Mr. Shaun Mcleod & Carol Miller Douglas                              | John F. Kennedy   |
| Mr. Chris Molinelli & Ms. Chenoa Mattila                             | John Quincy Adams |
| Ms. Tammy Alcalde & Ms. Sandra Polichron                             | May Moore         |
| Ms. Alexandra Aketzi-Zahariadis                                      | District Wide     |

**XVI. Authorization for Petty Cash**

John Quincy Adams School	Mr. Christopher Molinelli	\$ 100.00
May Moore School	Ms. Tammy Alcalde	\$ 100.00
John F. Kennedy School	Ms. Kelly Benson	\$ 100.00
Robert Frost School	Dr. Eliana Levey	\$ 100.00
Deer Park High School	Mr. Charles Cobb	\$ 100.00
Asst. Supt. PPS	Ms. Alicia Konecny	\$ 100.00
District Admin. for H.R.	Ms. Mary Reynolds	\$ 100.00
District Clerk	Ms. Lisa Brennan	\$ 100.00
Transportation	Ms. Karen Camodeo	\$ 100.00
Buildings and Grounds	Mr. Jeff LaFlair	\$ 100.00
Social Skills Program	Ms. Alicia Konecny	\$ 100.00

**Disclosure of Board Of Education Employers:**

Mr. Al Centamore	Retired
Mrs. Donna Marie Elliott	Safety & Environmental Solutions, Inc.
Ms. Donna Gulli Grunseich	Retired
Mrs. Grace Heyne	Soundcoat Company, Inc.
Mr. Jerry D. Jean-Pierre	Liberty Mutual Insurance
Mrs. Kristine Rosales	Queens College – City University of NY
Mrs. Mahwish Yaqoob	Brentwood School District

**XVII. NEW BUSINESS:**

**1. CODE OF CONDUCT**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education annually approves the Code of Conduct as accepted and adopted by the Board of Education and it will be placed in the Board of Education policy manual and on the District website.

**2. 2025-2026 CSE/CPSE PARENT MEMBERS**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the following list be used for parent members for the 2025-2026 school year:

Lori Reutzel	Michelle Burriesci	Sandra Haas
Melissa Palma	Jacqueline Sluyter	

**3. COMMITTEE ON SPECIAL EDUCATION, SUBCOMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION MEMBER RECOMMENDATIONS**

*Recommend that the Board of Education approve the following Resolution:*

Committee on Special Education  
2025/2026

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction

for children with disabilities in accordance with School District Policy #5230 and the Regulations of the Commissioner, Part 200 and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement to its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education for the 2025/2026 school year include the following personnel and residents.

Chairperson:

Chairpersons and School Psychologist:      Ms. Alicia Konecny  
Member (Rotational)                                      Mr. Phillip Paniccia  
   Mr. David DePrima  
   Dr. Michelle Cangelosi  
   Ms. Danielle Kraatz  
   Dr. Kara Micucci  
   Ms. Susan Pawluk  
   Mr. Scott Agnew  
   Ms. Lisa Richmond  
   Ms. Jacqueline Beza  
   Mr. Jaber Islam

School District Physician:                                      Dr. Anthony Donatelli

Building Administrators:                                      Mr. Charlie Cobb  
   Mr. Craig Evans  
   Mr. Garret Noblett  
   Ms. Dina Pannone  
   Ms. Eliana Levey  
   Mr. James Henry  
   Mr. Kevin Quirk  
   Ms. Kelly Benson  
   Ms. Jenny Dixon  
   Mr. Shaun McLeod  
   Mr. Christopher Molinelli  
   Ms. Tammy Alcalde

Building Administrators:

Ms. Kimberly Essig  
Mr. Michael Quartararo

School Social Workers:

Ms. Sandra Polichron  
Ms. Kescha Correa  
Ms. Carol-Miller Douglas  
Ms. Alexandra Checkers  
Ms. Chenoa Mattila  
Ms. Andrea Nelson Williams  
Mr. James Petti

Committee on Special Education  
2025/2026  
Parent Members and Surrogates

Ms. Melissa Palma  
Ms. Michelle Burriesci  
Ms. Sandra Haas  
Ms. Lori Reutzell  
Ms. Jacqueline Sluyter

The Committee will also include the following representatives of the student and of the School District

- A Special Education Teacher
- A Regular Education Teacher
- The parent(s) or legal guardian(s)
- Any related services providers
- The student (when appropriate)

Subcommittee on Special Education  
2025/2026

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for the children with disabilities in accordance with School District Policy #5230 and the regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education Subcommittee shall include:

Subcommittee Chairpersons/School Psychologists:

Mr. Phillip Paniccia  
Dr. Michelle Cangelosi  
Dr. Kara Micucci  
Ms. Susan Pawluk  
Mr. David DePrima  
Mr. Scott Agnew  
Ms. Danielle Kraatz  
Ms. Lisa Richmond  
Ms. Jacqueline Beza  
Mr. Jaber Islam

School District Physician:

Dr. Anthony Donatelli

Building Administrators:

Mr. Charlie Cobb  
Mr. Craig Evans  
Mr. Garrett Noblett  
Ms. Dina Pannone  
Ms. Eliana Levey  
Mr. James Henry  
Mr. Kevin Quirk

Ms. Kelly Benson

Ms. Jenny Dixon  
Mr. Shaun McLeod  
Mr. Christopher Molinelli  
Ms. Tammy Alcalde  
Ms. Kimberly Essig  
Mr. Michael Quartararo

Social Workers:

Ms. Sandra Polichron  
Ms. Kescha Correa  
Ms. Carol Miller-Douglas  
Ms. Alexandra Checkers  
Ms. Chenoa Mattila  
Ms. Andrea Nelson Williams  
Mr. James Petti

Subcommittee on Special Education

2025/2026

Parent Members

Ms. Melissa Palma  
Ms. Michelle Burriesci  
Ms. Sandra Haas  
Ms. Lori Reutzel  
Ms. Jacqueline Sluyter

The Committee will also include the following representatives of the student and of the School District

- A Special Education Teacher
- A Regular Education Teacher
- The parent(s) or legal guardian(s)
- Any related services providers
- The student (when appropriate)

Committee on Preschool Special Education  
2025/2026

WHEREAS, the Deer Park Board of Education realized its responsibility to provide a Committee on Preschool Special Education for its preschool children with disabilities in accordance with Chapter 243 and the amended Regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Preschool Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of preschool children with disabilities residents Age 3 and 4.  
Now, Therefore, Be it

RESOLVED, that the members of the Committee on Preschool Special Education for the 2025/2026 school year include the following personnel and residents:

District Administration  
Chairperson: School Psychologist

Mr. Phillip Paniccia  
Mr. David DePrima  
Mr. Scott Agnew  
Ms. Lisa Richmond  
Ms. Jacqueline Beza  
Mr. Jaber Islam

Parent Members and Surrogates

Ms. Melissa Palma  
Ms. Michelle Burriesci  
Ms. Sandra Haas  
Ms. Lori Reutzell  
Ms. Jacqueline Sluyter

The CPSE Committee will also include the following:

- Regular Education Teacher or Related Services Provider (of the student)
- Representative from local education agency
- The Parent(s) or legal guardian(s) of the child
- If appropriate, a representative from the Department of Mental Health (not required for a quorum)
- Representative from Early Intervention (if appropriate)
- Individual who can interpret evaluation results (may be selected from individuals listed above)

#### **4. 2025-2026 PROFESSIONAL DEVELOPMENT PLAN**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education of the Deer Park Union Free School District approve the planning and implementing of the Deer Park Professional Development Program as an ongoing endeavor shared by the Deer Park Teachers' Association, its' constituents, administration, higher education representatives and parents, and

**FURTHER RESOLVED**, that the Superintendent of Schools shall sign the Statement of Assurances for this plan to become effective immediately.

#### **5. 2025-2026 DISTRICT WIDE SCHOOL SAFETY PLANS & BUILDING LEVEL EMERGENCY RESPONSE PLANS**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education annually approve the planning and implementing of the districtwide safety plans and building level emergency response plans.

#### **6. ANNUAL ADOPTION OF POLICIES**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approves and annually adopts the following policies that will be placed in the Board of Education policy manual.

#0115, 0115-R, 0115-E- Student Harassment and Bullying Prevention and Intervention  
#5100 - Attendance  
#6240, 6240-R - Investments  
#6700-E.2 - Purchasing  
#9645 - Disclosure of Wrongful Conduct (whistleblower policy)

#### **7. FIRST READING - POLICIES**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve the first reading of the below listed policies:

#6700 - Purchasing  
#6700-R - Purchasing Regulations

**8. SECOND READING & APPROVAL – POLICIES**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve the following policies as accepted and adopted by the Board of Education and will be placed in the Board of Education policy book.

- #1500 – Public Use of School Facilities
- #1500-E – Public Use Fee Schedule - Exhibit

**9. ADOPTION OF BYLAWS AND STATEMENTS OF POLICY**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Bylaws and Statements of Policy of the Board of Education, of the Deer Park Union Free School District, Deer Park, NY, as presented, be and hereby adopted and approved, effective July 1, 2025 through June 30, 2026, subject to such amendment as may be ordered by the Board.

**10. STANDARD WORK DAY RESOLUTION FOR EMPLOYEES**

*Recommend, that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Deer Park UFSD, Location code 74721, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

<u>TITLE</u>	<u>STANDARD WORK DAY (HRS/DAY)</u>
Aides/Hall Monitor	6
Sub Aides	6
Clerical	7
Sub Clerical	7
Attendance Aides	7
Pool Staff (Life guards, Rec. spec.)	7
Technology	7
District Clerk	7
District Treasurer	7
Custodian/Custodial Aide/Maintenance	8
Sub Custodian	8
Drivers	8
Sub Drivers	8
Guard	8

## **11. 2025-2026 HOMELESS LIASIONS**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the following staff are approved as Homeless Liaisons for the 2025-2026 school year:

Ms. Alicia Konecny - Asst. Superintendent for PPS  
Mr. Jim Petti – District Attendance Teacher  
Ms. Andrea Nelson-Williams & Ms. Alexandra Checkers – High School Social Workers  
Ms. Kescha Correa – Robert Frost Social Worker  
Ms. Carol Miller-Douglas – John F. Kennedy Social Worker  
Ms. Chenoa Mattila – John Quincy Adams Social Worker  
Ms. Sandra Polichron – May Moore Social Worker

## **12. IMPARTIAL HEARING OFFICERS**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, upon recommendation of the Superintendent of Schools and the District Legal Counsel, it is hereby recommended that the President of the Board of Education, or in the President's absence, the Vice President, is designated and authorized to appoint Impartial Hearing Officers from the New York State Education Department's Rotational of Impartial Hearing Officers when a Request for Impartial Hearing has been filed with the District pursuant to Part 200 of the Regulations of the Commissioner of Education.

## **13. 2025-2026 AGREEMENT WITH SOUTHERN WESTCHESTER BOCES**

*Recommend, that the Board of Education approve the following Resolution:*

**WHEREAS** it is the desire of the Southern Westchester Board of Cooperative Educational Services to allow any officer, board, or agency of a political subdivision or of any district therein, adopting this Resolution to bid jointly in those supplies, commodities, materials, and equipment set forth below.

Now, therefore, be it

**RESOLVED** that the Deer Park Union Free School District agrees to participate with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting this in the joint bidding of:

	<u>YES</u>	<u>NO</u>
1. Art Supplies	<u>✓</u>	—
2. Audio Visual Supplies	<u>✓</u>	—
3. Bakery Goods	—	<u>✓</u>
4. Cafeteria Food Supplies	—	<u>✓</u>
5. Custodial Paper Supplies	<u>✓</u>	—
6. Custodial Supplies	<u>✓</u>	—
7. Fine Paper Supplies	<u>✓</u>	—
8. Furniture, Storage, Auditorium, & Athletic Equipment	<u>✓</u>	—
9. Laser & Ink Jet Toner	<u>✓</u>	—
10. Lumber Supplies	<u>✓</u>	—
11. School & Office Supplies	<u>✓</u>	—

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until: June 30, 2026, and

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts and Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

**14. 2025-2026 EASTERN SUFFOLK BOCES JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM**

*Recommend, that the Board of Education approve the following Resolution:*

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Deer Park UFSD, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

WHEREAS, the Participant acknowledges that "additional insured" status shall be secured by signing a risk transfer/Indemnification Agreement when engaging services through the Cooperative Bidding Program with each awarded vendor when Services are requested. Said agreement must be signed by both parties and will remain in effect for the current term of the Bid. In the event the Bid is extended, and a Participant requires Service, a new risk transfer/Indemnification Agreement must be executed.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

**15. 2025-2026 WESTERN SUFFOLK BOCES JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM**

*Recommend, that the Board of Education approve the following Resolution:*

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for Tutorial & Special Education Services for Students, Western Suffolk BOCES & Component School Districts – RFP #22/23-04 P-E5I LH, Opened March 30, 2022, Original Term of Contract: July 1, 2022 through June 30, 2023; First Extension of Contract: July 1, 2023 through June 30, 2024; Second Extension of Contract: July 1, 2024 through June 30, 2025; Third Extension of Contract: July 1, 2025 through June 30, 2026.

WHEREAS, the Deer Park Union Free School District, an educational/municipal corporation is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the District is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County (hereinafter Western Suffolk BOCES) Joint Municipal Cooperative Bidding Initiative in the areas mentioned above; and

WHEREAS, with respect to all activities conducted by the Western Suffolk BOCES, the District wishes to delegate to Western Suffolk BOCES the responsibility for drafting of specifications, advertising for bids/proposals, accepting and opening bids/proposals, tabulating bids/proposals, awarding the bids/proposals, extending awards of bids/proposals, and reporting the results to the District.

BE IT RESOLVED that the District hereby appoints Western Suffolk BOCES to represent it and to act as the lead agent in all matters related to the services as described above; and

BE IT FURTHER RESOLVED that the District hereby authorizes Western Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for Western Suffolk BOCES; and

BE IT FURTHER RESOLVED that this Agreement with the District shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

## 16. **BOARD OF REGISTRATION**

*Recommend that the Board of Education approve the following Resolution:*

**BE IT HEREBY RESOLVED**, that pursuant to Education Law §2014(2), the Board of Education of the Deer Park Union Free School District hereby appoints the following four qualified voters of the District to constitute a board of registration, whose appointment shall expire June 17, 2025:

Lisa Brennan            Eileen Hickey            Tracy McGarty            Concetta Bertelle

BE IT FURTHER RESOLVED that the board of registration of this school district shall meet between fourteen and five days prior to the annual district election, with four consecutive hours between 7 a.m. and 8 p.m., and during the annual district election for the purpose of preparing a register of the qualified voters of this district for said annual district election, at which time any person shall be entitled to have his/her name placed upon such register provided that at such meeting of the board of registration, he/she is known, or proven to the satisfaction of the board of registration, to be then or thereafter entitled to vote at the annual district election for which such register is prepared. The District Clerk and/or the Assistant District Clerk will attend on said day(s) with the members of the board of registration.

BE IT FURTHER RESOLVED that the board of registration shall be compensated for their duties at a rate of \$16.50.

## XVIII. **APPROVAL OF SCHEDULES**

*Recommend, that the Board of Education approve the following schedules collectively:*

### **SCHEDULE D – BID AWARDS**

**Bids for Bid No. BDP25-015 Athletic Equipment and Supplies were received and opened at 11:00 AM on May 21, 2025.**

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at [www.BidnetDirect.com](http://www.BidnetDirect.com).

Bids were received from the following vendors:

BSN Sports, LLC- Non Responsive  
HDC Equipment- Non Responsive  
Laux Sports LLC dba Laux Sporting Goods  
MFAC, LLC  
Pioneer Manufacturing Company

Pyramid School Products  
Riddell, Inc  
Scholastic Sports Sales  
School Health Corp.-Non Responsive  
School Specialty  
Sportsmans- Non Responsive  
Triple Crown Sports  
Winning Teams by Nissel

Present at bid opening: Concetta Bertelle, Purchasing Agent and Eileen Hoymeyer, Recorder.  
There were no vendors present.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications (see attached pricing in file):

Laux Sports LLC dba Laux Sporting Goods  
MFAC, LLC  
Pioneer Manufacturing Company  
Pyramid School Products  
Riddell, Inc  
Scholastic Sports Sales  
School Specialty  
Triple Crown Sports  
Winning Teams by Nissel

**Proposals for RFP # RDP25-019 Pupil Transportation were received at 11:00 am on June 5, 2025.**

Proposals were advertised in Newsday. Forms and specifications were processed in accordance with Section 104 of the General Municipal Law and proposals were solicited on the Empire State Purchasing Group website at [www.BidnetDirect.com](http://www.BidnetDirect.com).

Proposals were received from the following vendors:

Suffolk Transportation Systems

Proposals were received by Concetta Bertelle, Purchasing Agent and recorded by Eileen Homeyer, Recorder.

It is recommended that the RFP be awarded to the following vendor based on the proposals submitted and the services offered by proposer:

Suffolk Transportation Systems

**SCHEDULE 25-E-503 – BUDGETARY TRANSFERS**

#T20

**SCHEDULE 25-F-480 - CONTRACT REPORT**

<u>Category</u>	<u>Fund</u>	<u>Vendor</u>	<u>Purpose</u>	<u>Dates</u>	<u>Amount</u>
Admin	G	Aramark Educational Services, LLC	Food Service Contract Renewal	7/1/2025-6/30/2026	\$2.8047 per each lunch \$1.7888 per each breakfast
Income	G	Aramark Educational Services, LLC	To add Deer Park UFSD as an additional insured on Aramark's insurance policies (except for W/C and NYS Disability) for Long Island Harvest	6/30/2025-8/22/2025	In exchange for use of the district's facilities, Aramark will pay 50% of their profits to the district to fund a "Fight Hunger" program for the Deer Park community
Admin	G	CBIZ Valuation Group	Professional services for asset reporting and property insurance updating	2025-2026 Fiscal Year	Electronic Annual Update Service \$2,050.00
Admin	G	Anthony N. Donatelli Jr., MD	RFP No. RDP23-002 School Physician Services	7/1/2025-6/30/2026	\$35,000.00
Admin	G	Emkay Consulting LLC - Michael T. Kearns, CPA	RFP No. RDP22-003 Claims Auditor	7/1/2025-6/30/2026	\$19,668.00
Admin	G	Fitzgerald's Driving School, Inc.	Driver Education In-Car Instruction	7/1/2025-6/30/2026	\$400.00 per student
Admin	G	Frazer & Feldman, LLP	RFP No. RDP22-004 Legal Counsel Services	7/1/2025-6/30/2026	\$71,850.00
Admin	G	Hawkins Delafield & Wood LLP	Bond Counsel Letter of Engagement	7/1/2025-6/30/2026	See attached
Admin	G	John A. Grillo Architect, P.C.	Building Condition Survey	To be completed by or around 11/15/2025	\$37,705.45
Admin	G	Long Island Geese Control	Geese Control	7/1/2025-6/30/2026	\$1,295.00/per month
Admin	G	Munistat	Municipal Advisor Service Agreement	7/1/2025; In effect until each work order is completed or until terminated by either party upon 30 days written notice	See attached Appendix B
Admin	G	Nawrocki Smith LLP	RFP No. RDP25-013 External Auditing Firm	7/1/2025-6/30/2026	\$50,500.00
Admin	G	Quantas Advisors	Affordable Care Act Administration	2025-2026 School Year	\$11,672.50 and optional 1095 Form Printing and Mailing Fee \$0.78 + Postage Per Form
Admin	G	R.S. Abrams & Co., LLP	Internal Auditor	7/1/2025-6/30/2026	\$53,900.00
Admin	G	SCOPE Education Services	Before & After School Child Care Program	9/1/2025-6/30/2026	DPUFSD shall provide classroom space for the program at no expense to SCOPE
Admin	G	US Omni & TSACG Compliance Services	403(b)/457(b) Administration Services	7/1/2025-6/30/2026	\$2,148.00

**XVIII. CONCERNS, COMMENTS, QUESTIONS, MEMBERS, BOARD OF EDUCATION**

**XX. ADJOURN**