

MINUTES
OFFICIAL COPY

REGULAR OPEN MEETING
OF THE BOARD OF EDUCATION

DATE: TUESDAY, JANUARY 24, 2012
TIME: 8:00 P.M.
2011-2012-14

PLACE: JOHN QUINCY ADAMS SCHOOL
172 OLD COUNTRY ROAD
DEER PARK, NY 11729

MEMBERS PRESENT: Mr. John Gouskos, President
Mr. Frank Wilkinson, Vice President
Mrs. Donna Marie Elliott
Mrs. Donna Gulli Grunseich
Mr. Robert Marino
Mr. Keith Rooney
Mr. Ron Wayne

STAFF PRESENT: Ms. Eva Demyen, Superintendent
Mr. Frank Caliguiri, Asst. Superintendent
Ms. Marguerite Jimenez, Asst. Superintendent
Mr. Robert Sapir, Attorney
Ms. Lisa Brennan, District Clerk

**APPROVAL
OF MINUTES**

Upon a motion by Mrs. Elliott, seconded by Mr. Rooney, the Board of Education made the necessary corrections and moved for the approval of the Minutes from the Open Meeting on December 20, 2011 and the Work Session of January 10, 2012.

PRESENTATIONS

Congratulations to
Varsity Girls Basketball player
Andrea Desvignes
on the accomplishment of making her
1,000th point as a Deer Park Falcon

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Ms. Grossman, JQA ESL Teacher  
and ESL students  
gave a presentation on  
the ESL Program at JQA

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NEW BUSINESS

ACCEPTANCE OF MONETARY DONATION TO JFK

Upon a motion by Mrs. Gulli Grunseich, seconded by Mr. Marino, the Board of Education unanimously approved the following resolution:

RESOLVED, that the Board of Education accepts a check for \$866.70 from the "Box Tops for Education" program.

BE IT FURTHER RESOLVED, that this check will be deposited into the JFK Spirit Account.

DISPOSAL OF MATH BOOKS AT THE H.S.

Upon a motion by Mrs. Elliott, seconded by Mr. Marino, the Board of Education unanimously approved the following resolution:

RESOLVED, that the Board of Education authorize the disposal of math books and workbooks (list attached in file) which are obsolete and/or damaged.

ACCEPTANCE OF SED CEP PLAN

Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, the Board of Education unanimously approved the following resolution:

RESOLVED, that the Board of Education accepts the SED Comprehensive Education Plan (CEP) and it is

FURTHER RESOLVED, that the President of the Board of Education is authorized to sign such Plan.

FIRST READING - POLICIES #6700, #6700-R, #6700-E.1, #6741 & #6720-R

Upon a motion by Mr. Marino, seconded by Mrs. Gulli Grunseich, the Board of Education unanimously approved the following resolution:

RESOLVED, that the Board of Education approve the revisions to the below noted policies:

- #6700 - Purchasing
- #6700-R - Purchasing Regulation
- #6700-E.1 - Purchasing Exhibit
- #6741 - Contracting for Professional Services
- #6720-R - Competitive Bidding Procedures Regulation

APPROVAL
OF
SCHEDULES

*Upon a motion by Mr. Rooney, seconded by Mr. Wayne,
the Board of Education unanimously approved the
following schedules collectively:*

**** (TABLED SCHEDULE R12-D-002)**

NON-INSTRUCTIONAL

SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)

Jeanne Cognato

Transportation

Position: 1.0 Non-Instructional Aide

Salary/Step: \$12.72/hr Step 2

Effective Date(s): 9/1/2011

Change from .5 to 1.0

SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)

Jaclyn Papeo

John F Kennedy Intermediate School

Position: Non-Instructional Cafeteria Aide (2 1/2 hr)

Salary/Step: \$12.34 per hour

Effective Date(s): 1/3/2012

SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)

Steven Gassert

Transportation

Position: Substitute Bus Driver

Salary/Step: \$20.82/hr

Effective Date(s): 1/11/2012

Anthony Macaluso

Transportation

Position: Substitute Bus Driver

Salary/Step: \$20.82/hr

Effective Date(s): 1/11/2012

Juan Reyes

Transportation

Position: Substitute Bus Driver

Salary/Step: \$20.82/hr

Effective Date(s): 1/11/2012

Martin Schwartz

Transportation

Position: Substitute Bus Driver

Salary/Step: \$20.82/per hour

Effective Date(s): 1/11/2012

**SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS /
TERMINATIONS (Non-Instructional)**

Hervin Fearon

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 12/16/2011

(Changed to) RESIGNATION. No outstanding obligation to the district.

Ellen Hick

Transportation
Position: Substitute Bus Driver
Salary/Step:
Effective Date(s): 12/3/2011
Resignation. No outstanding obligation to the district.

SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)

Joyce Alvino

Transportation
Position: Bus Driver
Salary/Step:
Effective Date(s): 11/30/2011 - 12/13/2011
Unpaid Leave of Absence (FMLA)

Nat DiFanzo

Transportation
Position: Bus Driver
Salary/Step:
Effective Date(s): 12/17/2011 - 1/2/2012
Extension of unpaid medical Leave of Absence (FMLA)

Joseph Merlino

Transportation
Position: Bus Driver
Salary/Step:
Effective Date(s): 1/5/2012 - 3/1/2012
1/5/12-1/7/12 Paid medical Leave of Absence 1/8/12-3/1/12 Unpaid
leave (FMLA)

Vincent Mongelli

Transportation
Position: Bus Driver
Salary/Step:
Effective Date(s): 10/24/2011 - 1/13/2012
Unpaid medical Leave of Absence(FMLA)

SCHEDULE -- TPA --TEMPORARY ASSIGNMENT (Non-Instructional)

Susan Grabhorn

Transportation
Position: Health Aide
Salary/Step: \$3.25/hr stipend
Effective Date(s): 9/6/2011 - 6/30/2012
2 hours/day

INSTRUCTIONAL

SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR) APPOINTMENTS (Instructional)

Kimberly Kokolakis

John F Kennedy Intermediate School
Position: Long Term Substitute (LR) Elementary
Salary/Step: \$64,915 MA/Step 5
Effective Date(s): 1/3/2012 - 1/27/2012
Salary prorated at \$5,842

Jodi Simet

John F Kennedy Intermediate School
Position: Long Term Substitute (LR) Elementary
Salary/Step: \$62,432 MA/Step 4
Effective Date(s): 1/28/2012 - 6/30/2012
Salary prorated at \$31,840

SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)

Sandra Stueber

District Wide
Position: Per Diem Substitute Teacher
Salary/Step: \$100/per day
Effective Date(s): 1/11/2012
Certification secondary business.

SCHEDULE -- NS --REGULAR SUBSTITUTES (Instructional)

Christina Pellechia

John F Kennedy Intermediate School
Position: Permanent Substitute
Salary/Step: \$115/day
Effective Date(s): 1/30/2012 - 5/31/2012

SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Instructional)

Kathleen Walsh

Robert Frost Middle School
Position: Permanent Substitute
Salary/Step:
Effective Date(s): 1/2/2012
Resignation to accept position as a Teaching Assistant in the district.

SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)

Laura Gioia

Robert Frost Middle School
Position: Health Teacher
Salary/Step:
Effective Date(s): 11/29/2011 - 12/14/2011
CHANGE of paid medical Leave of Absence (FMLA) - Returned early

Michelle Kwon

Robert Frost Middle School
Position: English Teacher
Salary/Step:
Effective Date(s): 3/19/2012 - 6/30/2012
3/19/12 - 5/2/12 Maternity Sick Leave (paid FMLA) 5/3/12-6/15/12
Remainder of FMLA (unpaid)
6/16/12 - 6/30/12 Child Rearing Leave (unpaid)

Christine MacQuarrie

John F Kennedy Intermediate School
Position: Elementary Teacher
Salary/Step:
Effective Date(s): 1/3/2012 - 1/27/2012
Extension of unpaid child rearing Leave of Absence

Wendy Massaro

John F Kennedy Intermediate School
Position: Elementary Teacher
Salary/Step:
Effective Date(s): 1/28/2012 - 6/30/2012
Extension of unpaid child rearing Leave of Absence

Nadine Paduano

John Quincy Adams School
Position: Teaching Assistant
Salary/Step:
Effective Date(s): 1/23/2012 - 3/30/2012
Change of dates for academic leave of absence 1/23/12-1/31/12 paid
2/1/12-3/30/12 unpaid

Shvonne Romanitch

John Quincy Adams School
Position: Elementary Teacher
Salary/Step:
Effective Date(s): 2/13/2012 - 3/30/2012
Maternity Sick paid Leave of Absence (FMLA)

Viviane Tzoumas

Robert Frost Middle School
Position: ELA Teacher
Salary/Step:
Effective Date(s): 4/3/2012 - 5/28/2012
Maternity Sick paid Leave of Absence (FMLA)

SCHEDULE -- TA --PROBATIONARY TEACHING ASSISTANT (Instructional)

Kristin Thompson

Robert Frost Middle School
Position: Long Term Sub(LR) Teaching Assistant
Salary/Step: \$25,133
Effective Date(s): 1/3/2012 - 5/31/2012
Salary prorated at \$12,566

Joseph Verdicchio

Robert Frost Middle School
Position: Probationary Teaching Assistant
Salary/Step: \$25,133
Effective Date(s): 1/28/2012 - 9/5/2014
Temporary TA to probationary. Salary prorated at \$12,817.83

Kathleen Walsh

John F Kennedy Intermediate School
Position: Probationary Teaching Assistant
Salary/Step: \$25,133
Effective Date(s): 1/3/2012 - 1/2/2015
Salary prorated at \$15,080. Position split between RF/JFK

SCHEDULE -- TR -- TRANSFERS (Instructional)

Carol Curley

John F Kennedy Intermediate School
Position: Teaching Assistant
Salary/Step:
Effective Date(s): 1/28/2012
Transfer from Robert Frost to JFK

Susan Ortega

Abraham Lincoln School
Position: Teaching Assistant
Salary/Step:
Effective Date(s): 1/11/2012
Transfer from JFK to Lincoln/HS

SCHEDULE -- TTPA -- TEMPORARY ASSIGNMENT (Instructional)

Robert D'Agostino

Deer Park High School
Position: Driver Education Instructor
Salary/Step: \$47.50/hr
Effective Date(s): 9/1/2011 - 6/30/2012

Noemi Herles

Robert Frost Middle School
Position: Health Aide
Salary/Step: \$3.25/ hr stipend
Effective Date(s): 1/3/2012 - 6/30/2012

SCHEDULE 11/BP- 723- SCHEDULE OF BILLS PAYABLE

**FEDERAL FUND	#1	7/31/2011	\$101,703.67
*WORKERS' COMP.	Daily Check Register	12/19/2011	\$10,185.46
*WORKERS' COMP.	Daily Check Register	12/22/2011	\$17,424.91
*WORKERS' COMP.	Daily Check Register	1/3/2012	\$10,325.46
*WORKERS' COMP.	Daily Check Register	1/3/2012	\$22,042.23
*TRUST & AGENCY	#6	1/4/2012	\$2,874,526.92
*FEDERAL FUND	#17	1/4/2012	\$0.00
*GENERAL FUND	#24	1/4/2012	\$3,213.43
*WORKERS' COMP.	Daily Check Register	1/5/2012	\$4,704.75
*CAPITAL FUND	#6	1/10/2012	\$39,710.00
*SCHOOL LUNCH	#9	1/10/2012	\$44,993.96
*FEDERAL FUND	#18	1/10/2012	\$63,443.29
*GENERAL FUND	#26	1/10/2012	\$1,739,666.69
WORKERS' COMP.	Daily Check Register	1/17/2012	\$10,185.46
WORKERS' COMP.	Daily Check Register	1/18/2012	\$4,352.60
RESERVE FUND	#3	1/24/2012	\$43,082.64
CAPITAL FUND	#7	1/24/2012	\$8,765.00
SCHOOL LUNCH	#10	1/24/2012	\$126,654.02
FEDERAL FUND	#19	1/24/2012	\$10,411.73

Bids for Bid # BDP11-010 Rebuilt Transmission for 1992 GMC Vehicle were received and opened at 11:00 am on December 15, 2011.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited from vendors on the standard bid list of the District as well as on the Long Island Bid System at www.LongIslandBidSystem.com.

Bids were received from the following vendors:

Donna Sue Transmission Service Corp. D/B/A/ Lee Myles Transmissions	\$2045.00
Jasper Engine and Transmissions	\$1980.00
Transaxle LLC	\$1695.00

Present at bid opening: Lauren von Ende, Purchasing Agent; Concetta Bertelle, Recorder; and Patricia Shea, Transportation Supervisor. There were no vendors in attendance.

It is recommended that the bid be rescinded from the following vendor as the lowest responsible bidder meeting specifications:

Transaxle LLC

The reason for the bid rescind is that we were given a price from Gabriel Tire of \$1295.00, with whom we currently have a Maintenance and Repair Contract. This information was only recently provided by Michael Trapani of Gabriel Tire.

Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, the Board of Education unanimously agreed to **Table Schedule R12-D-002** for further discussion.

SCHEDULE R12-D-002 – FOOD SERVICE MANAGEMENT CONSULTANTS

RFP's for RFP # RDP2011-002 Food Service Management Consultant were received and opened at 11:00 AM on January 5, 2012.

RFP's were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited from vendors on the standard RFP list of the District as well as on the Long Island Bid System at www.LongIslandBidSystem.com.

Proposals were received from the following vendors:

H.M.B. Consulting	\$9000.00
The Rochelle Group, Ltd.	\$4950.00

All above noted proposals were received by the due date and time of January 5, 2012 at 11:00 AM.

It is recommended that the RFP be awarded to the following vendor meeting specifications:

H.M.B. Consulting

We recommend H.M.B. Consulting for their expertise and previous positive relationship with the School District. In addition, their proposal includes all costs and expenses. Moreover, the cost of the fee will be covered in the guaranteed return to the School District from the vendor selected as the Food Service Contractor.

SCHEDULE 11-E-347 - TRANSFER OF BUDGETARY FUNDS

#T6, T7 & T8

SCHEDULE 11-F-193 & 194 - CONTRACT REPORT

SCHEDULE 1-H-12 - HOME TEACHING (regular & special)

(Confidential)

SCHEDULE 1-S-12 - SPECIAL TRANSPORTATION

(confidential)

SCHEDULE 12-SE-1 - COMMITTEE RECOMMENDATIONS

(confidential)

**RECEIPT
OF
SCHEDULES**

Upon a motion by Mr. Rooney, seconded by Mrs. Gulli Grunseich, the Board of Education unanimously approved the following receipts of schedules collectively.

SCHEDULE 11-A- 393 - TREASURER's REPORT

Statement of Revenues -	General Fund -	December
	Federal Fund -	December
	School Lunch Fund -	December
Treasurer's Report		
-	December	
Cash Flow -	December	
Listing of Check Numbers -	January 5, 2012 - January 19, 2012	

SCHEDULE 11-B-723 - APPROPRIATION BUDGET STATUS REPORT

Appropriation Budget Status Report	General Fund -	December
	Capital Fund (Regular/Bond) -	December
	Federal Fund -	December
	School Lunch Fund -	December
Extra-Classroom Activities Funds	High School -	December
	Robert Frost -	December
Trial Balance (December)	General Fund	
	School Lunch	
	Workers' Comp. & Unemployment	
	Federal Fund	
	Capital Projects	
	Trust & Agency	
	Private Purpose Trust	
	Flexible Benefits	

