

DEER PARK UFSD
BOARD OF EDUCATION
JANUARY 22, 2013
OPEN MEETING AGENDA – 8:00 PM
ADMINISTRATION OFFICE



- I. Call to Order, pledge
- II. Roll Call: Members, Board of Education & Administration
- III. **APPROVAL OF MINUTES**

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes from the Open Meeting on December 18, 2012.

IV. **PRESENTATIONS**

Emily Mahon, Robert Frost student

for her initiative
in starting a
“Letter Drive” for Newtown students

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**Alicia Konecny, May Moore Principal**

3<sup>rd</sup> place in the Best Principal on Long Island contest  
by the  
Long Island Press & Bethpage Credit Union

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Ron Wayne, retired Board Member

Thank you for
16 years of dedicated service to the
students and staff
of the Deer Park school district

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V. **NEW BUSINESS**

1. **INCREASE MILEAGE REIMBURSEMENT RATE TO 56.5/per mile**

*Recommend that the Board of Education approve the following resolution:*

**RESOLVED**, per the IRS the business standard mileage rate for transportation expenses paid or included beginning February 1, 2013 will be 56.5 cents per mile. (raised from .51 per mile in 2012)

2. **MONETARY DONATION TO JFK FROM BOX TOPS FOR EDUCATION**

*Recommend that the Board of Education approve the following resolution:*

**RESOLVED**, that the Board of Education accepts a donation of \$1186.30 from Box Tops for Education that will be deposited into the JFK Spirit account.

3. **MONETARY DONATION TO JQA FROM BOX TOPS FOR EDUCATION**

*Recommend that the Board of Education approve the following resolution:*

**RESOLVED**, that the Board of Education accepts a donation of \$1034.94 from Box Tops for Education that will be deposited into the JQA account.

**4. ACCEPTANCE OF DONATION OF A SMART DOCUMENT CAMERA TO THE HIGH SCHOOL FROM SEPTA**

*Recommend that the Board of Education approve the following resolution:*

**RESOLVED**, that the Board of Education accept a SMART Document Camera to be used at the High School (room 205).

FURTHER RESOLVED, the Board of Education accepts this donation with much appreciation.

**5. FIRST READINGS – POLICIES #0000, 2310, 2340, 4000, 5695, and 9645**

*Recommend that the Board of Education approve the following resolution:*

**RESOLVED**, that the Board of Education approve revisions to the below noted policies:

- #0000 – Educational Philosophy
- #2310 – Regular Meetings
- #2340 – Notice of Meetings
- #4000 – Student Learning Standards & Instructional Guidelines
- #5695 – Students & Personal Electronic Devices
- #9645 – Disclosure of Wrongful Conduct

**6. AUTHORIZATION FOR PETTY CASH**

*Recommend that the Board of Education approve the following resolution:*

**RESOLVED**, that the office of the District Administrator of Human Resources is authorized to receive \$100 petty cash for the 2012-2013 school year.

VI. **APPROVAL OF SCHEDULES**

*Recommend that the Board of Education approve the following schedules collectively:*

**NON-INSTRUCTIONAL**

**SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)**

**Brittany Goes**

Robert Frost Middle School  
Position: Registered School Nurse  
Salary/Step: \$42,175 Step 1  
Effective Date(s): 1/16/2013  
Salary prorated at \$23,618

**Antony Racanelli**

John F Kennedy Intermediate School  
Position: Custodian (days)  
Salary/Step: \$47,234 Step 2  
Effective Date(s): 12/24/2012  
Changed from Night Custodian to Day Custodian Salary prorated at \$24,525

**SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)**

**Raymond Cretter**

Transportation  
Position: Bus Driver  
Salary/Step: \$21.50/hour  
Effective Date(s): 1/16/2013

**John Reyes**

John F Kennedy Intermediate School  
Position: Clerk Typist  
Salary/Step: \$39,814 Step 1  
Effective Date(s): 1/23/2013  
Salary prorated at \$17,304

**SCHEDULE -- NNS --REGULAR (PERMANENT) SUBSTITUTES (Non-Instructional)**

**Jean Skaalerud**

District Wide

Position: Permanent Sub Float Nurse

Salary/Step: \$150/day

Effective Date(s): 9/1/2012 - 6/30/2013

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**Frances Capone**

John Quincy Adams School

Position: Non-Instructional Aide

Salary/Step:

Effective Date(s): 12/8/2012 - 2/13/2013

Unpaid Medical LOA (FMLA)

**Natale DiFanzo**

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 12/22/2012 - 1/21/2013

Extension of Unpaid Medical LOA (FMLA)

**Susan Ermish**

Memorial

Position: Print Shop Supervisor

Salary/Step:

Effective Date(s): 12/5/2012 - 2/5/2013

12/5/12-1/28/13 Paid Medical LOA (FMLA) 1/29/13-2/5/13 Unpaid  
FMLA

**Roxanna Gardner**

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 1/7/2013 - 1/11/2013

Unpaid LOA (FMLA)

**Diane Greene**

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 12/7/2012

Unpaid Leave. Will be taking intermittent time off for family medical  
care (FMLA)

**Peter Shek**

John F Kennedy Intermediate School  
Position: Night Custodian  
Salary/Step:  
Effective Date(s): 12/3/2012 - 12/27/2012  
Paid Leave of Absence (FMLA)

**Deborah Tropeano**

John Quincy Adams School  
Position: Non-Instructional Aide  
Salary/Step:  
Effective Date(s): 1/26/2013 - 6/30/2013  
Extension of unpaid Leave of Absence

**SCHEDULE -- TPA --TEMPORARY ASSIGNMENT (Non-Instructional)**

**Susan Picininni**

District Office  
Position: Substitute Clerical  
Salary/Step: \$20/hour  
Effective Date(s): 12/1/2012 - 6/30/2013  
Train PPS for Special Grant Projects (per-diem basis)

**INSTRUCTIONAL**

**SCHEDULE -- CSS --CHANGE OF STATUS / SALARY (Instructional)**

**Valerie Vignona**

Deer Park High School  
Position: .8 Permanent Substitute Teacher  
Salary/Step: \$115/day  
Effective Date(s): 1/26/2013 - 6/30/2013  
Salary prorated at \$92/day

**SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR)  
APPOINTMENTS (Instructional)**

**Ashley Achatz**

Abraham Lincoln School  
Position: Long Term Sub (LR) .4 ELA Teacher  
Salary/Step: \$55,489 MA/Step 1  
Effective Date(s): 1/26/2013 - 6/30/2013  
Salary prorated at \$11,542 (Harbison)

**Lindsay Audiino**

Deer Park High School

Position: Long Term Sub (LR) .4 ELA Teacher

Salary/Step: \$63,587 MA/Step 4

Effective Date(s): 1/26/2013 - 6/30/2013

This appointment replaces her .4 permanent substitute position. Salary prorated at \$13,226

**Brian Brinskelle**

Robert Frost Middle School

Position: Long Term Sub (LR) Math

Salary/Step: \$50,425.00 BA/Step 1

Effective Date(s): 1/2/2013 - 1/23/2013

Prorated @ \$3,781.88 (Lynch)

**Michele Fariello**

May Moore School

Position: Long Term Sub (LR) Elementary

Salary/Step: \$55,489.00 MA/Step 1

Effective Date(s): 3/11/2013 - 3/22/2013

Prorated @ \$2,774.45 (Lalli-Kraus)

**Melissa Fulgenzi**

May Moore School

Position: Long Term Sub (LR) Elementary

Salary/Step: \$55,489 MA/Step 1

Effective Date(s): 1/26/2013 - 6/30/2013

Salary prorated at \$28,854 (Massaro)

**Timothy Lamb**

Robert Frost Middle School

Position: Long Term Sub/(LR) Special Education Teacher

Salary/Step: \$55,489 MA/Step 1

Effective Date(s): 1/26/2013 - 6/30/2013

Salary prorated at \$28,854 (Redden)

**Robert Mascolo**

Robert Frost Middle School

Position: .8 Long Term Sub (LR) Math Teacher

Salary/Step: \$55,489 MA/Step 1

Effective Date(s): 2/1/2013 - 6/30/2013

Salary prorated at \$22,196 (Kravitz)

**Ariel Miano**

Robert Frost Middle School  
Position: .2 Long Term Sub (LR) Math Teacher  
Salary/Step: \$50,425 BA/Step 1  
Effective Date(s): 2/1/2013 - 6/30/2013  
Salary prorated at \$5,042 (Kravitz)

**Valerie Vignona**

Deer Park High School  
Position: Long Term Sub (LR) .2 ELA Teacher  
Salary/Step: \$55,489 MA/Step 1  
Effective Date(s): 1/26/2013 - 6/30/2013  
Salary prorated at \$5,771 (Harbison)

**SCHEDULE -- N --PROBATIONARY TEACHER (Instructional)**

**Rachel Burkel**

Robert Frost Middle School  
Position: Probationary Special Education Teacher  
Salary/Step: \$64,105 MA/Step 3  
Effective Date(s): 1/26/2013 - 1/25/2014  
Appointment is a change of status from a Leave Replacement to a Probationary position

**SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)**

**Jennifer Brand**

District Wide  
Position: Per-Diem Substitute  
Salary/Step: \$100/day  
Effective Date(s): 6/1/2013

**Katlyn Massimino**

District Wide  
Position: Per-Diem Substitute  
Salary/Step: \$100/day  
Effective Date(s): 6/1/2013  
ELA 7-12 certification

**SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)**

**Jennifer Brand**

Deer Park High School  
Position: Permanent Substitute Teacher  
Salary/Step: \$115/day  
Effective Date(s): 1/2/2013 - 5/31/2013



**Katlyn Massimino**

Deer Park High School

Position: Permanent Substitute

Salary/Step: \$115/day

Effective Date(s): 1/7/2013 - 5/31/2013

**Ariel Miano**

Robert Frost Middle School

Position: .8 Permanent Substitute

Salary/Step: \$115/day

Effective Date(s): 2/1/2013 - 6/30/2013

Salary prorated at \$92/day

**SCHEDULE -- O -- RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS**  
**(Instructional)**

**Daniel Bilello**

Robert Frost Middle School

Position: Head Wrestling Coach

Salary/Step:

Effective Date(s): 12/5/2012

Resignation. No outstanding obligation to the district.

**Vanessa Graves**

May Moore School

Position: Permanent Substitute/Per-Diem Substitute

Salary/Step:

Effective Date(s): 6/30/2012

Resignation. No outstanding obligation to the district.

**Deanna Nicolosi**

Robert Frost Middle School

Position: Teaching Assistant

Salary/Step:

Effective Date(s): 1/18/2013

Resignation. No outstanding obligation to the district.

**Krystina Pylyp**

District Wide

Position: Per-Diem Substitute Teacher

Salary/Step:

Effective Date(s): 12/12/2012

Resignation. No outstanding obligation to the district.

**SCHEDULE -- P --TENURE APPOINTMENTS (Instructional)**

**Sarina Maros**

Deer Park High School

Position: Teaching Assistant

Salary/Step:

Effective Date(s): 2/1/2010 - 1/31/2013

Tenure date: February 1, 2013

**Kimberly Skillen**

District Office

Position: District Administrator

Salary/Step:

Effective Date(s): 2/1/2010 - 1/31/2013

Tenure date: February 1, 2013

**SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)**

**Joanne Bibow-Buck**

Robert Frost Middle School

Position: Art Teacher

Salary/Step:

Effective Date(s): 12/19/2012 - 1/31/2013

Paid Medical LOA (FMLA)

**Jaime Lalli-Kraus**

May Moore School

Position: Elementary Teacher

Salary/Step:

Effective Date(s): 1/19/2013 - 3/31/2013

1/19/13-3/8/13 Extension of Paid FMLA 3/11/13-3/31/13 Unpaid  
FMLA

**Kristen M. Lombardo**

John F Kennedy Intermediate School

Position: Elem Teacher

Salary/Step:

Effective Date(s): 12/21/2012 - 4/26/2013

12/21/12-1/17/13 Paid Maternity Sick Leave (FMLA) 1/18/13-  
4/26/13 Unpaid Remainder of FMLA

**Cassandra Lynch**

Robert Frost Middle School  
Position: Math Teacher  
Salary/Step:  
Effective Date(s): 12/22/2012 - 1/23/2013  
Extension of Unpaid Child Rearing Leave

**Wendy Massaro**

May Moore School  
Position: Elementary Teacher  
Salary/Step:  
Effective Date(s): 1/26/2013 - 6/30/2013  
Unpaid Child Rearing Leave

**Jean McCormick**

Deer Park High School  
Position: Teaching Assistant  
Salary/Step:  
Effective Date(s): 1/2/2013 - 6/30/2013  
1/2/13-1/22/13 Paid Medical LOA (FMLA) 1/23/13-6/30/13 Unpaid  
Medical LOA

**Christine Murphy**

Deer Park High School  
Position: ELA Teacher  
Salary/Step:  
Effective Date(s): 1/7/2013 - 3/1/2013  
Paid Maternity Sick Leave (FMLA)

**Jamie Royle**

May Moore School  
Position: Elementary Teacher  
Salary/Step:  
Effective Date(s): 2/27/2013 - 4/12/2013  
Paid Maternity Sick Leave (FMLA)

**SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)**

**Thomas Delesia**

Robert Frost Middle School  
Position: Wrestling Coach  
Salary/Step: \$3320.59 7 Units/Step 1  
Effective Date(s): 1/22/2013 - 3/22/2013

**SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)**

**Marie Betzold**

John Quincy Adams School

Position: Health Stipend

Salary/Step: \$4,063

Effective Date(s): 9/1/2012 - 6/30/2013

Stipend retroactive to 9/1/12

**SCHEDULE 13/BP-735 – SCHEDULE OF BILLS PAYABLE**

|                 |                      |            |                |
|-----------------|----------------------|------------|----------------|
| *WORKERS' COMP. | Daily Check Register | 12/19/2012 | \$5,256.86     |
| *TRUST & AGENCY | #6                   | 12/31/2012 | \$2,132,865.52 |
| *GENERAL FUND   | #24                  | 12/31/2012 | \$588,537.21   |
| *CAPITAL FUND   | #6                   | 1/8/2013   | \$1,160.83     |
| *FEDERAL FUND   | #13                  | 1/8/2013   | \$10,028.18    |
| *GENERAL FUND   | #26                  | 1/8/2013   | \$1,209,325.05 |
| WORKERS' COMP.  | Daily Check Register | 1/14/2013  | \$5,268.00     |
| WORKERS' COMP.  | Daily Check Register | 1/14/2013  | \$9,553.79     |
| WORKERS' COMP.  | Daily Check Register | 1/16/2013  | \$8,691.12     |
| CAPITAL FUND    | #7                   | 1/22/2013  | \$5,265.00     |
| SCHOOL LUNCH    | #9                   | 1/22/2013  | \$109,836.96   |
| FEDERAL FUND    | #14                  | 1/22/2013  | \$7,209.48     |
| GENERAL FUND    | #29                  | 1/22/2013  | \$1,781,715.29 |
| RESERVE FUND    | #3                   | 1/31/2013  | \$15,653.79    |

**SCHEDULE 13-E-357 – EXPLANATION OF BUDGETARY TRANSFERS**

**#T10**

**SCHEDULES 13-F-216 & 217 - CONTRACT REPORTS**

**SCHEDULE 1-H-13 – HOME TEACHING (regular & special)**

(Confidential)

**SCHEDULE 1-S-13 – SPECIAL TRANSPORTATION**

(confidential)

**SCHEDULE 1-SE-13 – COMMITTEE RECOMMENDATIONS**

(confidential)

**VII. RECEIPT OF SCHEDULES**

*Recommend that the Board of Education approve the following receipt of schedules collectively:*

**SCHEDULE 13-A-405 – TREASURER’S REPORT**

|                         |                                      |     |
|-------------------------|--------------------------------------|-----|
| Statement of Revenues - | General Fund -                       | Dec |
|                         | Federal Fund -                       | Dec |
|                         | School Lunch Fund -                  | Dec |
| Treasurer's Report -    |                                      | Dec |
| Cash Flow -             |                                      | Dec |
| Claims Audit Report -   | December 1, 2012 - December 31, 2012 |     |

**SCHEDULE 13-B-735 - APPROPRIATION BUDGET STATUS REPORT**

|                                    |                               |     |
|------------------------------------|-------------------------------|-----|
| Appropriation Budget Status Report | General Fund -                | Dec |
|                                    | Capital Fund (Regular/Bond) - | Dec |
|                                    | Federal Fund -                | Dec |
|                                    | School Lunch Fund -           | Dec |
| Extra-Classroom Activities Funds   | High School -                 | Dec |
|                                    | Robert Frost -                | Dec |
| Trial Balance<br>(Dec)             | General Fund                  |     |
|                                    | School Lunch                  |     |
|                                    | Workers' Comp. & Unemployment |     |
|                                    | Federal Fund                  |     |
|                                    | Capital Projects              |     |
|                                    | Trust & Agency                |     |
|                                    | Private Purpose Trust         |     |
| Flexible Benefits                  |                               |     |

VIII. **DISCUSSION**

- Legislative Brunch update
- Jazz Ensemble trip to Cedar Point, Ohio - 5/16-5/19/13 (Dr. Dailey)
- Kickline trip to Orlando, Fl - 2/28/12-3/4/12 (Mr. Fontana)
- 2013-14 School Holiday Calendar

IX. **PUBLIC BE HEARD**

X. **QUESTIONS/COMMENTS/CONCERNS, Board of Education**

XI. **ADJOURN**